

**Coshocton County Board of Health
Minutes
April 15, 2021**

The Board of Health for the Coshocton County General Health District met in regular session on Thursday, April 15, 2021, in the County Services Building. Board members present included Don Wells; Robert Gwinn DO; Linda Weber; and Jeff Poland. Staff members attending were Steve Lonsinger, Health Commissioner; Wendy Wilson, Zach Fanning and Jessica Burt.

Roll Call – Mr. Wells called the meeting to order at 5:30 pm. Scott Limburg was absent.

Minutes – Dr. Poland moved and Ms. Weber seconded a motion to approve the minutes of the March 18, 2021 board meeting. Roll call was unanimous – motion carried.

Accept retirement of Wendy Wilson – Ms. Weber moved and Dr. Gwinn seconded a motion to accept Mrs. Wilson’s retirement, with regrets. Roll call was unanimous – motion carried

Hire Fiscal Administrator – Ms. Weber moved and Dr. Gwinn seconded a motion to hire Jessica Burt as Fiscal Administrator effective May 1, 2021. Roll call was unanimous – motion carried

Increase Jessica Burt’s Hours – Dr. Poland moved and Ms. Weber seconded a motion to increase Jessica Burt’s hours to 40 hours per week effective May 1, 2021. Roll call was unanimous – motion carried

Appoint Registrar – Dr. Poland moved and Dr. Gwinn seconded a motion to appoint Jessica Burt as registrar. Roll call was unanimous – motion carried

Detailed Trial Balance – Ms. Weber moved and Dr. Gwinn seconded a motion to accept the Detailed Trial Balance for the month ended March 31, 2021. – Roll call was unanimous – motion carried.

Current Expenses – Ms. Weber moved and Dr. Gwinn seconded a motion to approve Resolution 2021-10, paying current expenses. – Roll call was unanimous – motion carried. Amounts approved were:

019-0100	Maternal and Child Health	2,027.87
020-0100	District Health	4,483.00
020-0300	Coronavirus Response Grant	16,769.98
020-0600	Vaccine Needs Assessment	20,000.00
020-0400	Contact Tracing Grant	.00
021-0100	Swimming Pools	.00
022-0100	WIC	1,099.47
024-0100	Private Water	1,201.00
025-0100	Construction & Demolition Debris	.00
026-0100	Campgrounds	.00
028-0100	Food Service & Retail Food Establishments	2,035.41
130-0100	Solid Waste – CFLP Grant	76.63
130-0200	Solid Waste – Non Grant	.00
131-0100	Household Sewage Treatment Systems	479.00
132-0100	Public Health Emergency Preparedness	2,335.00
	Total	50,507.36

Additional Appropriations – Dr. Poland moved and Ms. Weber seconded a motion to approve Resolution 2021-11, Additional Appropriations to District Health Reserve Fund. – Roll call was unanimous – motion carried. Amounts appropriated were:

135-0100-5102.00	Retirement Pay-Out	5,911.00
135-0100-5115.00	Medicare	89.00

Additional Appropriations – Dr. Poland moved and Ms. Weber seconded a motion to approve Resolution 2021-12, Additional Appropriations to Environmental Reserve Fund. – Roll call was unanimous – motion carried. Amounts appropriated were:

136-0100-5102.00	Retirement Pay-Out	10,691.00
136-0100-5115.00	Medicare	161.00

Environmental – Zach Fanning, Environmental Health Director, reported the Company responsible for the demolition and illegally dumping everything at Lity’s scrap yard on CR 621 is now cleaning it up. There are approximately 12 truck-loads to go. Mr. Fanning also reported applications for Campgrounds and Pools went out and about half have been returned.

Coronavirus – There was discussion among the board about the interest in Coronavirus vaccinations declining. Mr. Lonsinger reported that numbers in vaccinations have dropped across the state in rural areas.

Accreditation – Ms. Burt reported she has met with Tammy Smith and the City Health Department about required documents needed to submit to accreditation. Ms. Burt hopes to be completed with accreditation by December to allow time to review all documents and make any necessary changes before the beginning of February.

Health Commissioner’s Report - Mr. Lonsinger reported he met with the budget committee and they moved to fund the Health Department \$175,000.

Miscellaneous - Mr. Lonsinger reported Cindy Hilbish is working on the Coshocton Foundation Grant for the car-seat program.

Adjournment – Mr. Wells moved and Dr. Poland seconded a motion to adjourn. – Roll call was unanimous – motion carried.



Board President, Scott Limburg

5/20/21

Date



Board Secretary, Steve Lonsinger

5/20/2021

Date