

**Coshocton County Board of Health
Minutes
December 15, 2021**

The Board of Health for the Coshocton County General Health District met in regular session on Wednesday, December 15, 2021, in the County Services Building. Board members present included Scott Limburg; Don Wells; Linda Weber; Dr. Robert Gwinn and Jeff Poland. Staff members attending were Steve Lonsinger, Health Commissioner; Jessica Burt, Zach Fanning, Cindy Hilbish and Tammy Smith.

Roll Call – Mr. Limburg called the meeting to order at 5:30 pm.

Minutes – Dr. Gwinn moved and Don Wells seconded a motion to approve the minutes of the November 18, 2021 Board meeting. Roll call was unanimous – motion carried.

Executive Session – Dr. Robert Gwinn moved and Don Wells motioned to enter into executive session. Roll call was unanimous- motion carried. Time was 5:31 p.m.

The Board returned to the open meeting, no business transpired during executive session.
Time was 6:14 p.m.

Renew Health Commissioners Contract with Steven Lonsinger to serve from January 1, 2022 thru December 21, 2022- Dr. Gwinn moved and Mr. Wells seconded a motion to renew the Health Commissioners Contract. – Roll call was unanimous – motion carried.

Renew Medical Director Contract with Douglas Virostko MD to serve for 2022. Dr. Poland moved and Ms. Weber seconded a motion to renew the Medical Director Contract – Roll call was unanimous – motion carried.

New Hire- WIC Director. Dr. Gwinn moved and Ms. Weber seconded a motion to accept Brittany Taylor as the new WIC Director- Roll call was unanimous – motion carried.

Name: Brittany Taylor
Position: WIC Director
Status: Part Time – 28 Hours
Rate: \$24.00 per hour
Start Date: December 16, 2021

Detailed Trial Balance – Dr. Poland moved and Ms. Weber seconded a motion to accept the Detailed Trial Balance for the month ended November 30, 2021. – Roll call was unanimous – motion carried.

Current Expenses – Ms. Weber moved and Mr. Poland seconded a motion to approve Resolution 2021-44, paying current expenses. – Roll call was unanimous – motion carried. Amounts approved were:

019-0100	Maternal and Child Health	2,000
020-0100	District Health	6,371.14
020-0300	Coronavirus Response Grant	10,184.36
020-0600	Vaccine Needs Assessment	0.00
020-0400	Contact Tracing Grant	0.00
021-0100	Swimming Pools	0.00
022-0100	WIC	1,662.32
024-0100	Private Water	250.00
025-0100	Construction & Demolition Debris	0.00
026-0100	Campgrounds	0.00
028-0100	Food Service & Retail Food Establishments	0.00
130-0100	Solid Waste – CFLP Grant	1,082.76
130-0200	Solid Waste – Non Grant	0.00
131-0100	Household Sewage Treatment Systems	26,029.25
132-0100	Public Health Emergency Preparedness	90.00
	Total	47,669.83

Dr. Poland moved and Dr. Gwinn seconded a motion to approve Resolution 2021-45 Annual Appropriation for the year ending December 31, 2022.

Ms. Weber moved and Dr. Poland seconded a motion to approve Resolution 2021-46, Budgets for year 2022.

Ms. Weber moved and Dr. Gwinn seconded a motion to approve 4% raises for calendar year 2022.

Dr. Poland recommended Jesse Christmas receive a .50 cent raise along with the 4% raise to reward him for passing the REHS Exam . Board agreed.

Dr. Gwinn moved and Dr. Poland seconded a motion to approve Resolution 2021-47, Reducing District Health Appropriations. Amounts approved were

From	Contract Services	020-0200-5260.00	108,000.00
From	Covid Response Contract	020-0300-5260.00	36,018.00

Ms. Weber moved and Dr. Poland seconded a motion to approve Resolution 2021-48, Reducing HSTS Appropriations– Roll call was unanimous – motion carried. Amounts approved were

From	Other Expenses	131-0100-5400.00	5,826.00
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Ms. Weber moved and Dr. Poland seconded a motion to approve Resolution 2021-49, Reducing WIC Appropriations– Roll call was unanimous – motion carried. Amounts approved were

From	Salaries	022-0100-5102.00	12,000.00
From	OPERS	022-0100-5110.00	2,880.00
From	Workers Comp	022-0100-5111.00	2,385.00
From	Health/Life/Dental Ins	022-0100-5113.00	865.00
From	Medicare	022-0100-5115.00	260.00
From	Other Direct Costs	022-0100-5200.00	670.00

Dr. Gwinn moved and Dr. Poland seconded a motion to approve Resolution 2021-50, Additional Appropriations for Workforce Development Grant – Roll call was unanimous – motion carried. Amounts approved were

To	Salaries	020-0800-5102.00	7228.87
To	OPERS	020-0800-5110.00	534.24
To	Medicare	020-0800-5115.00	104.85
To	Health/Life/Dental Ins	020-0800-5113.00	799.87
To	Contract Services	020-0800-5260.00	3,556.30

Environmental –

- Resolution 2021-34 Food Fees – 2nd Reading – No Public Concerns
- Ms. Weber moved and Dr. Poland seconded a motion to approve 2022 License for Coshocton Municipal Landfill – Roll call was unanimous – motion carried.
- Dr. Gwinn moved and Ms. Weber seconded a motion to approve 2022 License for Conesville Landfill – Roll call was unanimous – motion carried.
- Dr. Poland moved and Dr. Gwinn seconded a motion to approve 2022 License for CR 286 Landfill LLC C&DD Disposal Facility – Roll call was unanimous – motion carried.
- Zach Fanning reported the florescent bulb program will end January 31,2022 and he is sending a release out to notify the public.

Public Health Nursing –

- Steve Lonsinger reported the Health Department is still looking for a Public Health Nurse.

Coronavirus –

- Report included in the Board Packets.

MCHC –

- Program reports included in the Board packets.

Accreditation –

- Jessica Burt reported she has been reviewing and learning the new v2022 version of accreditation to start preparing documents for this new version.

Committee to Combine –

- Steve Lonsinger reported they were invited by City to attend their Monday meeting.

WIC –

- Cindy Hilbish reported there is a three-month extension on the fruit and vegetable funds.

Health Educator –

- Cindy Hilbish reported she is updating the District Health website and keeping up on the Public Health Matters reports. This airs Thursdays at 12:30pm

PHEP –

- Ms. Weber moved and Dr. Poland seconded a motion to approve applying for the FY23 PHEP grant in the amount of \$68,729.00 due by 01/18/2022 – Roll call was unanimous – motion carried.

Health Commissioner’s Report –

- Mr. Lonsinger reported that Dr. Virostko requested Coshocton County’s death information and COVID death information. Mr. Lonsinger produced the data chart and statistics that was presented at the board of health meeting.

Miscellaneous –

- The Health Department has set a goal to accept credit cards at the beginning of 2022

Public Comment – No comments or concerns

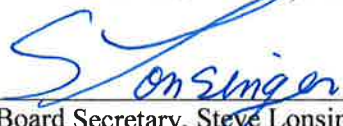
Adjournment –

- Dr. Gwinn moved and Dr. Poland seconded a motion to adjourn at 6:51pm. – Roll call was unanimous – motion carried.



Board President, Scott Limburg

Date



Board Secretary, Steve Lonsinger

1-20-2022

Date