

**Coshocton County Board of Health
Minutes
January 20, 2022**

The Board of Health for the Coshocton County General Health District met in regular session on Thursday, January 20, 2022, in the County Services Building. Board members present included Scott Limburg; Don Wells; Linda Weber and Jeff Poland. Staff members attending were Steve Lonsinger, Health Commissioner; Jessica Burt, Zach Fanning, Cindy Hilbish, Jackie Buchanan and Tammy Smith. Dr. Robert Gwinn was absent.

Roll Call – Mr. Limburg called the meeting to order at 5:31 pm.

Minutes – Ms. Weber moved and Mr. Wells seconded a motion to approve the minutes of the December 15, 2021 Board meeting. Roll call was unanimous – motion carried.

Dr. Poland moved and Don Wells seconded a motion to approve the minutes of the December 20, 2021 Emergency Board of Health Meeting. Roll call was unanimous- motion carried.

Detailed Trial Balance – Ms. Weber moved and Mr. Wells seconded a motion to accept the Detailed Trial Balance for the month ended December 31, 2021. – Roll call was unanimous – motion carried.

Current Expenses – Dr. Poland moved and Ms. Weber seconded a motion to approve Resolution 2022-01, paying current expenses. – Roll call was unanimous – motion carried. Amounts approved were:

019-0100	Maternal and Child Health	2,790.97
020-0100	District Health	5,047.40
020-0300	Coronavirus Response Grant	4,771.13
020-0500	Enhanced Operations	1,172.84
020-0600	Vaccine Needs Assessment	0.00
020-0700	Vaccine Equity	9,778.00
020-0800	Workforce Development Grant	5,292.33
021-0100	Swimming Pools	0.00
022-0100	WIC	1,186.38
024-0100	Private Water	2,167.34
025-0100	Construction & Demolition Debris	5.30
026-0100	Campgrounds	0.00
028-0100	Food Service & Retail Food Establishments	184.84
130-0100	Solid Waste – CFLP Grant	10,616.87
130-0200	Solid Waste – Non Grant	30,000.00
131-0100	Household Sewage Treatment Systems	958.00
132-0100	Public Health Emergency Preparedness	0.00
	Total	73,971.4

Ms. Weber moved and Dr. Poland seconded a motion to approve Resolution 2022-02 Additional Appropriations for Employee Stipend – Roll call was unanimous – motion carried.

Unappropriated Funds	To	Employee Stipend – MCHC	019-0100-5103.01	1,000.00
Unappropriated Funds	To	Employee Stipend – District Health	020-0100-5103.01	5,000.00
Unappropriated Funds	To	Employee Stipend – Workforce Development	020-0800-5103.01	1,000.00
Unappropriated Funds	To	Employee Stipend – WIC	022-0100-5103.01	3,000.00
Unappropriated Funds	To	Employee Stipend – Food	028-0100-5103.01	1,000.00
Unappropriated Funds	To	Employee Stipend – PHEP	132-0100-5103.01	1,000.00

Mr. Wells moved and Ms. Weber seconded a motion to approve Resolution 2022-04, Additional Appropriations for Vaccine Needs Assessment Grant. – Roll call was unanimous – motion carried.

Unappropriated Funds	To	Salaries	020-0600-5102.00	4,325.00
Unappropriated Funds	To	OPERS	020-0600-5110.00	606.00
Unappropriated Funds	To	Medicare	020-0600-5115.00	63.00
Unappropriated Funds	To	ODC	020-0600-5200.00	10,000.00
Unappropriated Funds	To	Equipment	020-0600-5210.00	5,000.00

Ms. Weber moved and Dr. Poland seconded a motion to Resolution 2022-05, Additional Appropriations for CFLP unspent. – Roll call was unanimous – motion carried.

Unappropriated Funds	To	Return Unspent	130-0100-5400.01	10,570.00
----------------------	----	----------------	------------------	-----------

Ms. Weber moved and Mr. Wells seconded a motion to approve Resolution 2022-06, Additional Appropriations for Vaccine Equity ODC. – Roll call was unanimous – motion carried.

Unappropriated Funds	To	Other Direct Costs	020-0700-5200.00	26,000.00
----------------------	----	--------------------	------------------	-----------

Ms. Weber moved and Mr. Wells seconded a motion to approve WIC employee pay increase adjustments effective 01-15-2022. – Roll call was unanimous – motion carried.

Adana McKay	Current Rate	14.82	New Rate	15.00
Amanda Taylor	Current Rate	11.80	New Rate	13.29
Susan Worthington	Current Rate	12.94	New Rate	14.29

Environmental –

- Ms. Weber moved and Mr. Wells seconded a motion to approve Resolution 2022-03, To apply for, accept and enter into a water pollution control loan fund agreement. – Roll call was unanimous – motion carried.
- Resolution 2021-34 Food Fees – 3rd Reading – No Public Concerns
- Dr. Poland moved and Ms. Weber seconded a motion to approve adopting Resolution 2021-34, Food Fees. – Roll call was unanimous – motion carried.

Public Health Nursing –

- Tammy Smith reported information on the vaccine schedule and availability. Program reports included in the Board packets.

Coronavirus –

- Tammy Smith reported there is a lot of confusion in the community regarding COVID quarantine guidelines.
- Tammy also reports the COVID vaccine boosters are now available for 12 years and up. The boosters are to be given 5 months after the initial series.

MCHC –

- Tammy Smith reported the child birth education classes are being held by Alishia Virostko.
- Program reports included in the Board packets.

Accreditation –

- Jessica Burt reported PHAB now has a new developer which changes the ePHAB application schedule. Required information is available to continue to work on documents, however, the ePHAB will not be ready to upload documents until summer of 2022.
- Jessica reported she is continuing to work on the Community Health Assessment and Workforce Development project. She is starting the plans to improve community mental health availability as well as education of health and resources.
- Jessica also reported the credit card machines are up and running in office for clients/customers who need to pay by card.

Committee to Combine –

- The board discussed cost to combine and possible outcomes.

WIC –

- Cindy Hilbish reported WIC waivers got extended again.
- Program report included in the Board packets.

Health Educator –

- Cindy Hilbish reported she still working on updating the website and keeping information current on social media.
- Cindy also reported the Health Department received an invite from Ridgewood Local Schools to do a brief health seminar.

PHEP –

- Nothing to report.

Health Commissioner’s Report –

- Mr. Lonsinger reported he met with Chris Sykes and she can come to next board meeting to explain Auditor’s Office procedures regarding funds and budgets.

Miscellaneous –

- Dr. Poland moved and Ms. Weber seconded a motion to approve Resolution 2022-07, Additional Appropriation for Enhanced Operations Grant. – Roll call was unanimous – motion carried

Unappropriated Funds	To	Salaries	020-0500-5102.00	164,593.00
Unappropriated Funds	To	OPERS	020-0500-5110.00	27,253.00
Unappropriated Funds	To	Medicare	020-0500-5115.00	2,822.00
Unappropriated Funds	To	ODC	020-0500-5200.00	36,245.00
Unappropriated Funds	To	Contracts	020-0500-5260.00	31,056.00

- Ms. Weber moved and Dr. Poland seconded a motion to approve Resolution 2022-08, Additional Appropriation for District Health Contracts. – Roll call was unanimous – motion carried

Unappropriated Funds	To	Contracts	020-0100-5260.00	1,000.00
----------------------	----	-----------	------------------	----------


Public Comment – No comments or concerns

Adjournment –

- Mr. Wells moved and Ms. Weber seconded a motion to adjourn at 6:40pm. – Roll call was unanimous – motion carried.


 Board President, Scott Limburg

2/17/22
 Date


 Board Secretary, Steve Lonsinger

2/17/2022
 Date