

# Joshua Kempf, P.E., P.S. Coshocton County Engineer

23194 County Road 621, Coshocton, OH 43812  
Phone: (740) 622-2135 Fax: (740) 623-6512

## APPLICATION FOR ACCESS PERMIT

**Please call Ohio Utilities Protection Service @ 1-800-362-2764 before you start your driveway.**

Receipt # \_\_\_\_\_ Date \_\_\_\_\_

Application is hereby made by \_\_\_\_\_ Phone Number - \_\_\_\_\_

of \_\_\_\_\_  
(Address)

to install a driveway on the N S E W side of County/Township Road \_\_\_\_\_  
(circle one) (circle one) (road number/name) (Township)

at the following location: \_\_\_\_\_ miles \_\_\_\_\_ feet N S E W of \_\_\_\_\_  
(circle one) (nearest intersection of another public road)

Installation of driveway with or without culvert pipe to be done by \_\_\_\_\_  
(contractor)

on or about \_\_\_\_\_  
(date)

signed by \_\_\_\_\_

### PLEASE PROVIDE SKETCH OF PROPOSED WORK ON BACK OF THIS FORM SHOWING PROPOSED DRIVE LOCATION ON PARCEL

### PERMIT TO BE COMPLETED BY THE COUNTY

PRELIMINARY PERMIT ISSUED PRIOR TO CONSTRUCTION OF DRIVEWAY. FINAL PERMIT ISSUED UPON SATISFACTORY COMPLETION OF WORK IN ACCORDANCE WITH TECHNICAL DESIGN STANDARDS.

PRELIMINARY PERMIT: Initial \_\_\_\_\_ Date \_\_\_\_\_ FINAL PERMIT: Initial \_\_\_\_\_ Date \_\_\_\_\_

Type of driveway to be installed: MINV ☐ VLV ☐ LV ☐ MV ☐ HV ☐

Pipe to be installed: \_\_\_\_\_ Reg. spacing \_\_\_\_\_ Actual Spacing \_\_\_\_\_  
Length Size Type

Engineer Comments: \_\_\_\_\_

Driveway and pipe must be installed to the Technical Design Standards set forth and issued by the County Engineer according to the Smart Growth Transportation Policy (effective February 1, 2009) which are attached to this form.

Normal Traffic Pace \_\_\_\_\_ mph  
Required Sight Distance of \_\_\_\_\_ ft. per the **Smart Growth Transportation Policy**  
Actual Sight Distance \_\_\_\_\_ ft. right \_\_\_\_\_ ft. left

\_\_\_\_\_  
County Engineer or authorized agent

APPLICATION FEE: Minimum Volume - \$25  
Very Low Volume-\$50  
Low Volume-\$100

Medium Volume-\$200  
High Volume-\$500  
Driveway Upgrade-No Charge

**COSHOCTON COUNTY ENGINEER'S OFFICE**  
**ACCESS PERMIT APPLICATION**  
**Sketch of Proposed Work**

**NORTH**



**Ohio Attorney General Opinion 2002-009**

The County Engineer is responsible for ensuring proper road drainage of county and township roadways in the county. **It is the property owner's responsibility to construct and maintain access drives and culverts in compliance with the specifications and directions of the County Engineer in such a manner as to not hamper the road drainage system.**

**GENERAL**

The safety of the traveling public shall be the paramount consideration governing any activity within the highway right-of-way. The permittee shall be responsible for the maintenance of a safe and passable roadway at all times, day and night, until his work is completed, at which time he shall leave the highway in a safe condition acceptable to the County Engineer and Board of Township Trustees. The applicant shall indemnify the county and township against liability and damage resulting from the proposed activity. Failure of the permittee to comply with all the requirements and special conditions of the permit shall be cause for revocation of the permit.

**See Technical Design Standards attached.**