

**PUBLIC NOTICE
REQUEST FOR QUALIFICATIONS
JOE BALO LANDING PARK**

COMPREHENSIVE PARK PLANNING AND DESIGN SERVICES

The Franklin Township and Conesville Village Joint Recreation Board, Coshocton County, Ohio, is requesting Statements of Qualifications from qualified professional design firms or multidisciplinary teams for the planning and design of Joe Balo Landing Park, an approximately 14.7-acre public riverfront park in Conesville, Ohio.

The selected firm or team will develop the overall park layout and coordinate the design of the boat launch, access road, parking areas, pavilions, walking trails, playground, accessible routes, utilities, lighting, security improvements, landscaping, and related site improvements. Services may include landscape architecture, architecture, engineering, cost estimating, construction documents, and bidding assistance.

Selection will be based upon professional qualifications under R.C. 153.65 through 153.71 and applicable grant requirements. Do not submit a fee or price proposal.

Statements of Qualifications are due Tuesday, November 10, 2026, at 4:00 p.m. Eastern Time.

The complete RFQ, submission requirements, evaluation criteria, and required qualifications form are available by email request to williamtodd@drownlawoffices.com. The subject line must state: "Joe Balo Landing Park RFQ."

William Todd Drown
Attorney for the Board
Drown Law Offices, Inc.
504 Main Street
Coshocton, Ohio 43812
(740) 291-8080

REQUEST FOR QUALIFICATIONS

JOE BALO LANDING PARK

Professional Planning, Architectural, Landscape Architectural,
and Engineering Services

Franklin Township and Conesville Village Joint Recreation Board
Coshocton County, Ohio

1. Invitation and schedule

The Franklin Township and Conesville Village Joint Recreation Board (Board), established by Franklin Township and the Village of Conesville, invites Statements of Qualifications for coordinated professional design services. Selection will follow R.C. 153.65 through 153.71 and applicable grant requirements. This RFQ does not award construction, design-build, or construction-manager-at-risk services.

Milestone	Date / deadline
RFQ issued	Wednesday, October 7, 2026
Written questions due	Monday, November 2, 2026, 4:00 p.m.
Written answers / final routine addenda	Wednesday, November 4, 2026
Statements of Qualifications due	Tuesday, November 10, 2026, 4:00 p.m.
Board selection / conditional award	Tuesday, November 24, 2026
Design agreement executed by	Friday, December 11, 2026
Design complete	Tuesday, May 11, 2027
Environmental review / permitting target	Thursday, June 10, 2027
Substantial project completion target	Tuesday, January 11, 2028

All submission times are Eastern Time. The Board anticipates two to three months of active construction in 2027 after required clearances, permits, grant approvals, and notice to proceed. January 11, 2028 is the revised outside completion target. These targets do not extend grant periods; the Board and OMEGA must confirm consistency with award terms.

Contact: William Todd Drown, Attorney for the Board
Drown Law Offices, Inc., 504 Main Street, Coshocton, Ohio 43812
740-291-8080 | williamtodd@drownlawoffices.com

Email one searchable PDF, no larger than 25 MB, with the subject “Joe Balo Landing Park - Statement of Qualifications.” Use Form F110-330 with a project-specific supplement. Do not submit fees, rates, or other proposed compensation. See Section 5 for submission requirements.

2. Project program, existing work, and funding

The project is an approximately 14.7-acre public riverfront park on County Road 273 in Conesville, at the former AEP Conesville plant property. The Board describes approximately 900 feet of river frontage and a wooded corridor extending 250 to 300 feet inland. Preserve mature trees and account for wetlands, floodplain conditions, and leased or occupied areas.

The primary priorities are the public boat ramp/public-safety launch, the connecting gravel road, picnic pavilions, and playground equipment. The design must be accessible and family-friendly. The planned program includes:

Component	Planning scope
Access and parking	Approximately 230 feet of gravel road, 20 feet wide; gravel parking for 10 to 15 vehicles, with appropriate accessible spaces and connections.
Pavilions	One approximately 1,200-square-foot pavilion, one 900-square-foot pavilion, and two 500-square-foot pavilions. At least one will include a lockable event room, exterior entrance, serving opening, refrigerator space, and event outlets.
Trails and supporting work	Approximately 2,000 feet of woodland trails, generally six feet wide, preferably paved where feasible; playground, electrical service, lighting, security cameras, tables, and trash receptacles. Trails remain unlit.

These are design objectives, not final quantities or a representation of approval under every grant. Confirm costs and grant scopes with the Board and OMEGA, including any written approval needed for playground work. Water is available, but new water-line extensions and indoor plumbing are not prescribed in the base scope.

Tree clearing for the river-access corridor has been donated and completed. The County Engineer, Josh Kempf, has prepared the boat-ramp plans and specifications. The Coshocton County Engineer's Conesville Boat Ramp plans and specifications are attached to this RFQ as Attachment A and are provided for review, integration, and coordination by the selected firm. EnviroScience is handling existing environmental work. The Corps issued a preliminary jurisdictional determination on September 11, 2026, file LRH-2026-00740-MUS; it is not construction authorization. Coordinate Zemba Companies' and partners' donated boat-ramp and pavilion work, including concrete. Verify donated materials, labor, responsibilities, and remaining paid work without duplicate charges.

Funding identified by the Board	Amount
AMLER design and environmental phase	\$59,000
AMLER construction phase	\$312,250
Congressionally Directed Spending	\$246,650
NatureWorks (approximately)	\$19,000
Combined planning resources	\$636,900

The \$59,000 covers multiple professional and environmental services, not solely this contract. The remaining \$577,900 includes construction, administration, and reserves. OMEGA separately

administers the grants for \$15,000 within that budget. Donations are not additional cash. Negotiate compensation after ranking; do not duplicate existing services.

3. Required design services

The selected firm will coordinate all required disciplines through one project manager. The agreement will define authorized services, deliverables, responsibilities, and compensation.

Site planning. Review existing documents, grant scopes, and property constraints. Coordinate the layout, circulation, grading, drainage, utility routes, and tree protection. Obtain approval before additional investigation.

Pavilions and event room. Design the four pavilions with natural timber or comparable materials, low-profile roofs, and affordable stone-base accents. Integrate the secure event room and confirm its footprint, gathering area, and table circulation. Coordinate structural design, footings, anchorage, donated slabs, and utility penetrations; verify that donated concrete satisfies foundation requirements.

Accessibility and family use. Apply applicable accessibility and building requirements to parking, aisles, routes, entrances, table circulation, wheelchair maneuvering, and event-room doors and counters. Plan inclusive playground access, safety surfacing, drainage, caregiver sightlines, and separation from vehicles and the river. Floor area alone does not establish accessibility.

Road, parking, and trails. Verify road and parking dimensions, subgrade, drainage, trailer movements, and emergency access. Reuse hard-packed parking where practical. Provide firm, stable, slip-resistant accessible surfaces; do not assume loose gravel is suitable. Evaluate preferred paved trails against cost and tree protection, obtain approval for alternatives, and coordinate grades, clearances, stabilization, and connections.

Electrical, lighting, and security. Verify electrical capacity; design underground distribution, panels, outlets, event circuits, and pavilion lighting using actual loads and distances. Locate solar lighting in sufficiently sunny parking areas. Design cameras, power, recording, communications, and secure access for parking, pavilion exteriors, event-room entrances, and the launch approach; verify sightlines and connectivity. Additional water design requires written authorization.

Existing engineering and environmental work. Review and integrate the County Engineer's Conesville Boat Ramp plans and specifications attached as Attachment A; assign responsibility for review, sealing, permit drawings, revisions, and inspections. Coordinate with EnviroScience, the Corps, Ohio EPA, U.S. Fish and Wildlife Service, ODNR, and historic-preservation reviewers as required. Supply authorized design information and impact quantities without duplicating studies.

Costs, documents, and delivery. Prepare drawings, specifications, quantities, and cost estimates at schematic, design-development, and construction-document stages. Separate paid work, donations, alternates, and unapproved items. Develop coordinated bid packages and authorized bidding support; flag overruns and alternatives early. Deliver searchable PDFs and agreed editable files. Construction-phase reviews, observations, and closeout support require written authorization.

Coordination and sequencing. Coordinate monthly and at milestones with the Board, OMEGA, County Engineer, EnviroScience, and donors. Prioritize the launch and road. Verify the construction sequence and material lead times.

4. Public funding and BABA capability

Demonstrate working knowledge of the Build America, Buy America Act (BABA), 2 C.F.R. part 184, and applicable award conditions. Coordinate with OMEGA on agencies, project boundaries, domestic content, and valid exclusions or waivers. Donations or mixed funding do not automatically exempt covered work.

Identify covered iron and steel, manufactured products, and construction materials; prepare compliant competitive specifications and procedures for certifications, substitutions, contract requirements, and records. Flag sourcing risks. Route waiver requests through the Board and OMEGA to the responsible agency; the designer cannot approve waivers or duplicate grant administration.

5. Qualifications and submission contents

The prime and professionals must hold required Ohio registrations and firm authority. Named subconsultants may provide necessary disciplines. Identify the project manager and architectural, landscape/site, civil, structural, electrical, and BABA responsibilities. Demonstrate staffing and professional liability coverage; the agreement will establish insurance limits. Key personnel changes require Board approval and comparably qualified replacements.

Use current Form F110-330, available from the designated contact, with a concise supplement covering the following. No unpaid designs, fee proposals, or promised service donations are requested.

Team and responsible office. Identify the firm, contact, registrations, assigned personnel, subconsultants, responsibilities, staffed offices, and availability. Include resumes and an organization chart; distinguish firm experience from personnel experience gained elsewhere.

Completed work and references. Provide three to five completed comparable projects, photographs, owner contacts, actual team roles, original budgets, bids/final costs, schedules, and explanations of significant changes. Show attractive, practical work under realistic budgets. Identify examples within approximately two hours' driving time that the Board could visit; equally relevant work elsewhere may be verified through photographs and references, without an additional location preference.

Work plan and compliance. Explain how the team will create an attractive, affordable, accessible park and coordinate existing plans, environmental constraints, donated work, and bid packages. Address workload, decision milestones, quality control, meetings, and timely field service. Identify the responsible BABA professional, relevant experience, and the proposed certification and agency-coordination process.

Responsibility and certification. Disclose procurement conflicts, any role in preparing this RFQ, and relevant debarment, discipline, material performance problems, or contract exceptions. Explain their relevance; disclosure alone is not automatic disqualification. An authorized representative must certify accuracy and acknowledge addenda. References and credentials may be verified. Prior donations or relationships confer no selection preference.

6. Evaluation criteria — 100 points

Responsive, eligible submissions will be evaluated under the following factors. The same factors and weights apply to interviews, references, and verification of completed projects. Professional-services price is not scored.

Evaluation factor and evidence	Points
Relevant park, pavilion, and outdoor-recreation experience Comparable completed work and the assigned personnel's actual roles.	20
Design quality, creativity, and compatibility with the natural setting Completed work: proportions, detailing, practical innovation, and landscape fit.	20
Proximity of the responsible project office to the site Actual staffed office; distance bands below.	15
Qualifications and coordination of assigned personnel Named personnel, relevant expertise, and interdisciplinary coordination.	10
Construction-budget control and practical cost-saving design Estimates versus bids/final costs; documented practical savings.	10
Public funding, grant coordination, and BABA compliance capability Named expertise, certifications, and grant coordination.	10
Work plan, schedule, availability, and communication Capacity, milestones, responsiveness, and project-partner coordination.	10
Accessible and family-friendly design capability Usable circulation, inclusive facilities, and family needs.	5
TOTAL	100

Proximity scoring

Award 15 points: 50 miles or less; 10 points: over 50 through 100 miles; 5 points: over 100 through 150 miles; 0 points: over 150 miles. Measure from the staffed office directing and performing substantial work to the Board-designated park entrance on County Road 273. Use the same mapping service and shortest normally usable public-road route for every firm.

Mailing addresses and unrelated branches do not qualify. More distant firms remain eligible. Do not double-count distance as responsiveness. Before publication, the Board will confirm these bands and weighting with OMEGA and funding administrators against award conditions and an appropriate competitive pool.

Score other factors from zero to the maximum using documented evidence. Accessibility compliance is mandatory regardless of points. Record the final ranking. Material changes in criteria require disclosure and adequate response time, not revision after submissions are reviewed.

7. Selection, negotiation, and Board reservations

The Board may interview firms, check references, and visit completed work under the published criteria. If proceeding, it will rank at least three qualified firms or document that fewer are available and rank those firms. Under R.C. 153.69, the Board will negotiate with the highest-ranked firm at compensation determined fair and reasonable in writing. It will terminate unsuccessful negotiations in writing before approaching the next-ranked firm.

Under R.C. 153.69(F), the Board reserves the right to accept or reject any or all submissions, in whole or in part; make no award; cancel or suspend; or revise and reissue for documented lawful, project-related reasons. Grounds include nonresponsiveness, deficient qualifications, inadequate staffing, material misstatements, unmitigated conflicts, verified performance problems, funding or grant constraints, inadequate competition, or changed project needs.

The Board may seek clarification and waive nonprejudicial minor informalities, but need not allow a material deficiency to be cured. Qualification, interview, ranking, or conditional selection creates no contract entitlement. No contract is formed until required approvals and fiscal certifications are obtained and a written agreement is executed. Respondents bear their preparation and interview costs.

These rights do not permit arbitrary rejection, favoritism, undisclosed criteria, or bypassing the negotiation order. The Board will retain its reasons for selection, rejection, and cancellation. Services may be staged; material changes affecting competition require an appropriate addendum or new solicitation.

8. Communications, receipt, and contract controls

Receipt. The receiving email record controls timeliness; a sent message alone is not proof. Late responses will not be evaluated. Replacement or withdrawal notices must arrive before the deadline. Any extension applies equally by written addendum.

Equal information. Submit questions to the designated contact. Material answers and changes will be shared through the RFQ distribution list and public announcement channel; oral statements do not amend it. Request the RFQ to join the list. Material late addenda allow additional response time. Reports and site information are available equally, subject to lawful confidentiality. Arrange visits through the contact; restricted-area access is not authorized.

Integrity. No gift, sponsorship, or undisclosed contact may influence selection. Applicable federal conflict and procurement-integrity rules will be followed, including 2 C.F.R. 200.318(c) and 200.319(b). Firms that drafted requirements for this procurement are subject to the applicable exclusion from competing.

Records and agreement. Ohio public-records law applies; identify specific exemptions and their legal basis. Blanket confidentiality markings are insufficient. The agreement will address deliverables, project-use rights, fees, insurance, grant clauses, record access/retention, and authorization. Using a State form does not make this OFCC- or OhioBuys-administered. Publication requires Board authorization and confirmation of grant requirements.



LATITUDE: 40°11'13" N LONGITUDE: 61°53'11" W



CONESVILLE BOAT RAMP

FRANKLIN TOWNSHIP
COSHOCTON COUNTY

CONSTRUCTION OF A 40-FOOT WIDE BOAT RAMO TO ALLOW FOR RIVER ACCESS TO THE PUBLIC AND EMERGENCY SERVICES

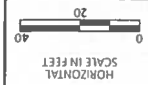
THE STANDARD SPECIFICATIONS OF THE STATE OF OHIO, DEPARTMENT OF TRANSPORTATION, INCLUDING SUPPLEMENTAL SPECIFICATIONS LISTED IN THE PLANS AND CHANGES LISTED IN THE PROPOSAL SHALL GOVERN THIS IMPROVEMENT.

1	TITLE SHEET
2	GENERAL NOTES
3	BOAT RAMP TYPICAL SECTION
4	BOAT RAMP PLAN AND PROFILE
5-7	BOAT RAMP CROSS SECTIONS

1 2 3 4 5-7

UTILITIES LISTED BELOW ARE ALL UTILITIES LOCATED WITHIN OR ADJACENT TO THE PROJECT CONSTRUCTION LIMITS, TOGETHER WITH THEIR RESPECTIVE OWNERS. CALL OHIO UTILITIES PROTECTION SERVICE TWO (2) WORKING DAYS BEFORE YOU DIG. TOLL FREE NO. 1-800-363-2764 (NON-MEMBERS MUST BE CALLED DIRECTLY). ALL EXPENSES INVOLVED IN RELOCATING THE AFFECTED UTILITY LINES SHALL BE BORE BY THE UTILITY OWNERS. ITEM 204 - PROOF ROLLING THE FOLLOWING QUANTITY IS PROVIDED IN THE GENERAL SUMMARY TO ADDRESS LOCATIONS REQUIRING PROOF ROLLING. ITEM 204 - PROOF ROLLING 2 HOUR SWPPP THE CONTRACTOR SHALL DEVELOP AND IMPLEMENT A SEDIMENT AND EROSION CONTROL PLAN BEFORE EARTHWORK COMMENCES. THE PLAN SHALL INCLUDE A LIST OF APPLICABLE BMP'S PER SS 832 THAT WILL BE USED THROUGHOUT THE PROJECT SUCH AS PERIMETER CONTROLS AND/OR SEEDING AND MULCHING. A SWPPP MUST BE SUBMITTED TO THE PROJECT ENGINEER FOR REVIEW AND ACCEPTANCE. SEDIMENT AND EROSION CONTROLS SHALL BE PROPERLY INSTALLED AND MAINTAINED THROUGHOUT THE DURATION OF THE PROJECT. STRAW BALES SHALL NOT BE PERMITTED AS A FORM OF SEDIMENT CONTROL. ALL TEMPORARY SEDIMENT AND EROSION CONTROLS SHALL BE REMOVED UPON STABILIZATION OF THE PROJECT AREA. PARTICULAR ATTENTION SHALL BE GIVEN TO ANY DRAINAGE WAYS, UNPROTECTED SLOPES, DITCHES AND STREAMS THAT COULD CONVEY SEDIMENT LADEN WATER DIRECTLY TO THE MOHICAN RIVER. UNUSUITABLE/UNSTABLE SUBGRADE THERE MAY BE UNUSUITABLE/UNSTABLE MATERIAL WITHIN THE PROJECT LIMITS. WHERE FOUND DURING UNUSUITABLE/UNSTABLE SUBGRADE FOUND DURING CONSTRUCTION OF THE PROPOSED ROADWAY, THE CONTRACTOR SHALL UNDER THE DIRECTION OF THE ENGINEER, UNDERCUT THE UNUSUITABLE SUBGRADE MATERIAL, TYPE B AND GEOTEXTILE FABRIC. THE LIMITS OF THE UNDERCUT SHALL BE THE EXTENTS OF THE UNUSUITABLE/UNSTABLE MATERIAL TO A MAXIMUM DEPTH OF 36" BELOW THE TOP OF THE PROPOSED SUBGRADE AND 18" BEYOND THE EDGE OF THE PAVEMENT AS APPROVED BY THE ENGINEER. ESTIMATED QUANTITIES OF EXCAVATION, GRANULAR MATERIAL, GEOTEXTILE FABRIC, GEOGRID, AND SUBGRADE COMPACTION HAVE BEEN CARRIED TO THE GENERAL SUMMARY FOR USE AS DIRECTED BY THE ENGINEER. ITEM 204 - EXCAVATION OF SUBGRADE 200 CY ITEM 204 - GRANULAR MATERIAL, TYPE B 200 CY ITEM 204 - GEOTEXTILE FABRIC 200 CY ITEM 204 - GEOGRID 200 CY ITEM 204 - SUBGRADE COMPACTION 200 CY		CONTINGENCY QUANTITIES THE CONTRACTOR SHALL NOT ORDER MATERIALS OR PERFORM WORK FOR ITEMS DESIGNATED BY PLAN NOTE TO BE USED AS DIRECTED BY THE ENGINEER UNLESS AUTHORIZED BY THE ENGINEER. THE ACTUAL WORK SHALL BE INCORPORATED INTO THE FINAL CHANGE ORDER GOVERNING COMPLETION OF THIS PROJECT. ADA COMPLIANCE ALL PATHS, RAMPS, PARKING AND AMENITIES SHALL MEET CURRENT ADA STANDARDS FOR ACCESSIBLE DESIGN. CONTRACTOR SHALL NOTIFY THE ENGINEER OF ANY FIELD CONDITIONS THAT MAY IMPEDE COMPLIANCE. PERMITS CONTRACTOR SHALL OBTAIN ALL REQUIRED PERMITS AND APPROVALS PRIOR TO CONSTRUCTION ITEM 204 - SUBGRADE COMPACTION AND PROOF ROLLING CONSTRUCT THE SUBGRADE AS FOLLOWS AND IN THE FOLLOWING SEQUENCE 1. SHAPE THE SUBGRADE TO WITHIN 0.2 FEET OF THE PLAN SUBGRADE ELEVATION 2. EXCAVATE AND REPLACE UNSTABLE SUBGRADE BEFORE PROOF ROLLING. THE EXCAVATION LIMITS SHALL BE AS DIRECTED BY THE ENGINEER. UNUSUITABLE SUBGRADE INCLUDES THE UNUSUITABLE SOIL (A-4B, A-2-S, A-5-A-7-S, AND SOIL WITH A LIQUID LIMIT GREATER THAN 65) AND ANY COAL, SHALE, OR ROCK WHICH NEEDS TO BE REMOVED ACCORDING TO SECTION 204.05 OF THE CONSTRUCTION AND MATERIAL SPECIFICATIONS (CMS). IF THERE IS UNUSUITABLE SUBGRADE IN A SHALLOW FILL LOCATION EXCAVATE AND REPLACE THE UNUSUITABLE SUBGRADE BEFORE THE CONSTRUCTION SHALLOW FILL AND SHAPING THE SUBGRADE. 3. COMPACT THE SUBGRADE ACCORDING TO CMS 204.03 4. APPROXIMATE LIMITS FOR EXCAVATION OF UNSTABLE SUBGRADE SHALL BE AS DIRECTED BY THE ENGINEER. THE ENGINEER WILL DETERMINE THE ACTUAL LIMITS OF EXCAVATION FOR UNSTABLE SUBGRADE BASED ON THE PROOF ROLLING RESULTS AND VISUAL OBSERVATIONS 5. EXCAVATE UNSTABLE SUBGRADE AS DIRECTED BY THE ENGINEER AND STABILIZE BY REPLACING WITH THE SPECIFIED MATERIALS ACCORDING TO CMS 204.07. EXCAVATIONS WILL EXTEND 18" BEYOND THE EDGE OF THE SURFACE OF THE PAVEMENT, PAVED SHOULDERS, OR PAVED MEDIANS. 6. PROOF ROLL THE STABILIZED AREAS ACCORDING TO CMS 204.06 TO VERIFY STABILITY. 7. FINE GRADE THE SUBGRADE TO THE SPECIFIED GRADE. THE QUANTITIES FOR EXCAVATING THE UNUSUITABLE SUBGRADE AND UNSTABLE SUBGRADE ARE BOTH PAID UNDER ITEM 204 - EXCAVATION OF SUBGRADE.		SITE VERIFICATION CONTRACTOR SHALL VERIFY ALL DIMENSIONS, ELEVATIONS, AND EXISTING CONDITIONS IN THE FIELD PRIOR TO COMMENCING WORK. SITE CLEANUP AND RESTORATION CONTRACTOR SHALL MAINTAIN A CLEAN AND SAFE WORK SITE THROUGHOUT THE PROJECT. FINAL SITE CLEANUP SHALL INCLUDE THE REMOVAL OF ALL DEBRIS, EXCESS MATERIALS, AND EQUIPMENT.	
CONESVILLE BOAT RAMP		GENERAL NOTES		ENGINEER'S OFFICE COSHOCTON COUNTY (740) 622-2155 FAX (740) 622-4127	
DESIGNER CRW		REVISIONS		PROJECT # 2025-8/28-001	
SHEET 2		TOTAL 7		DATE 2025-8/28-001	

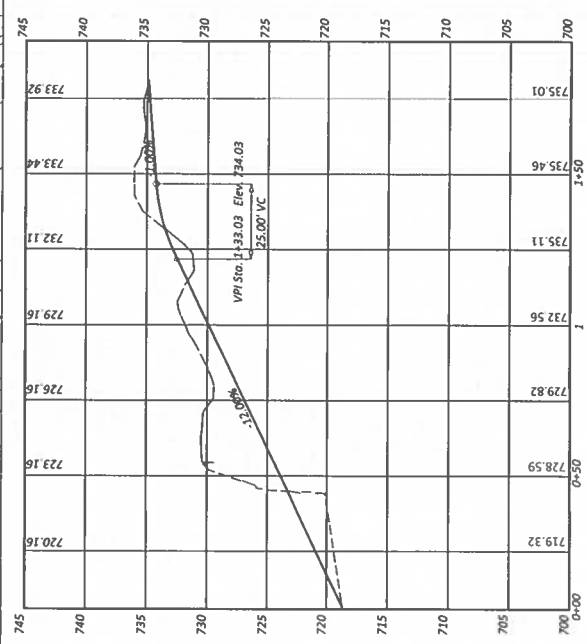
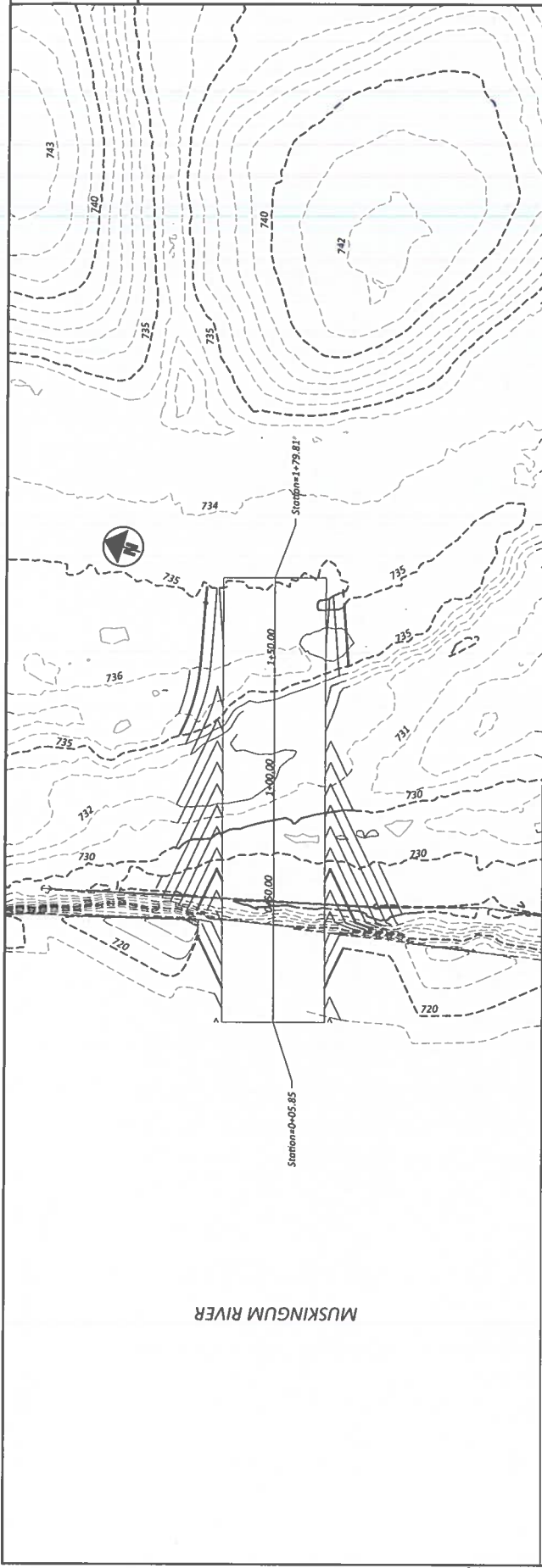
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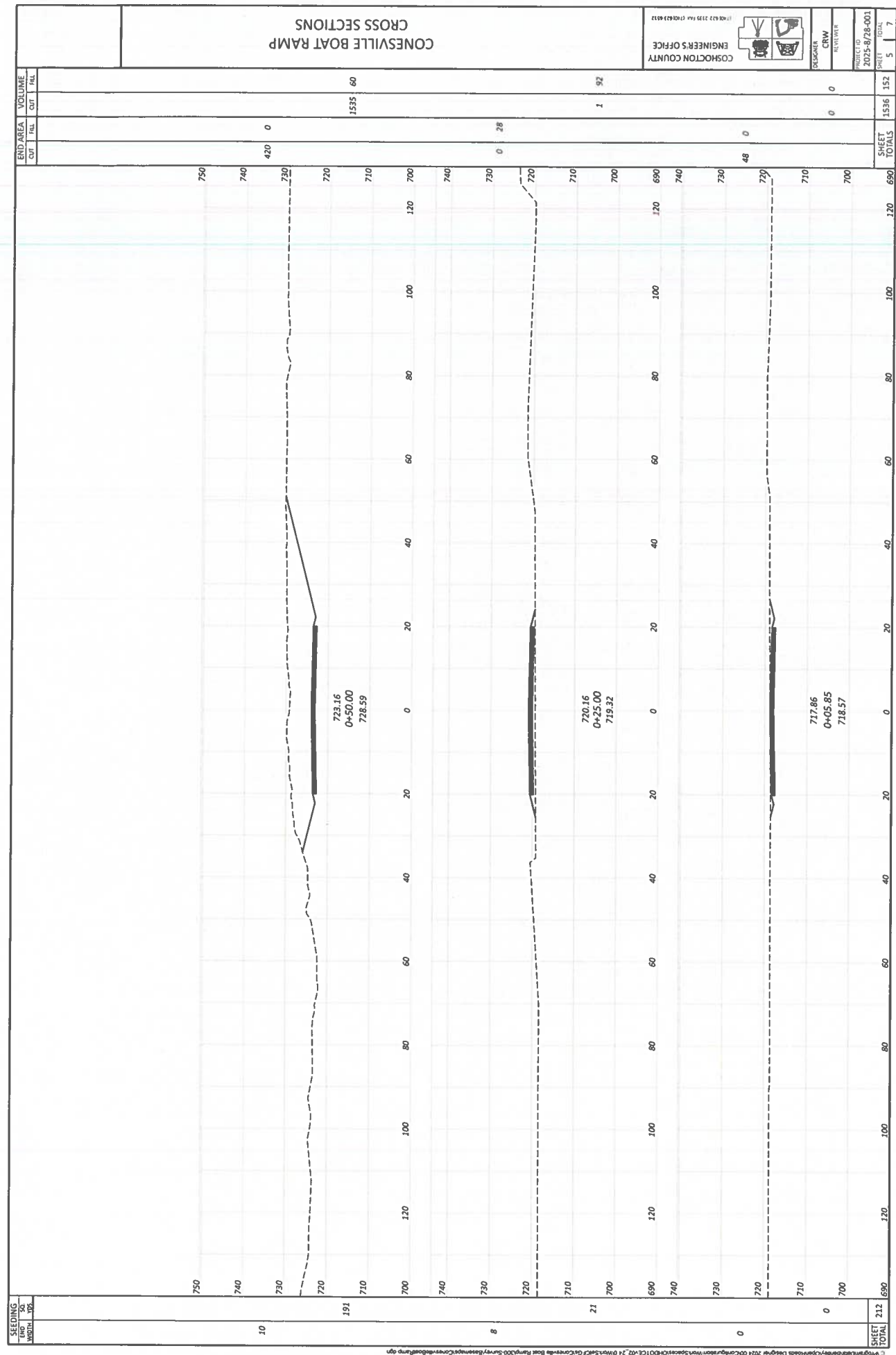


CONESVILLE BOAT RAMP PLAN AND PROFILE

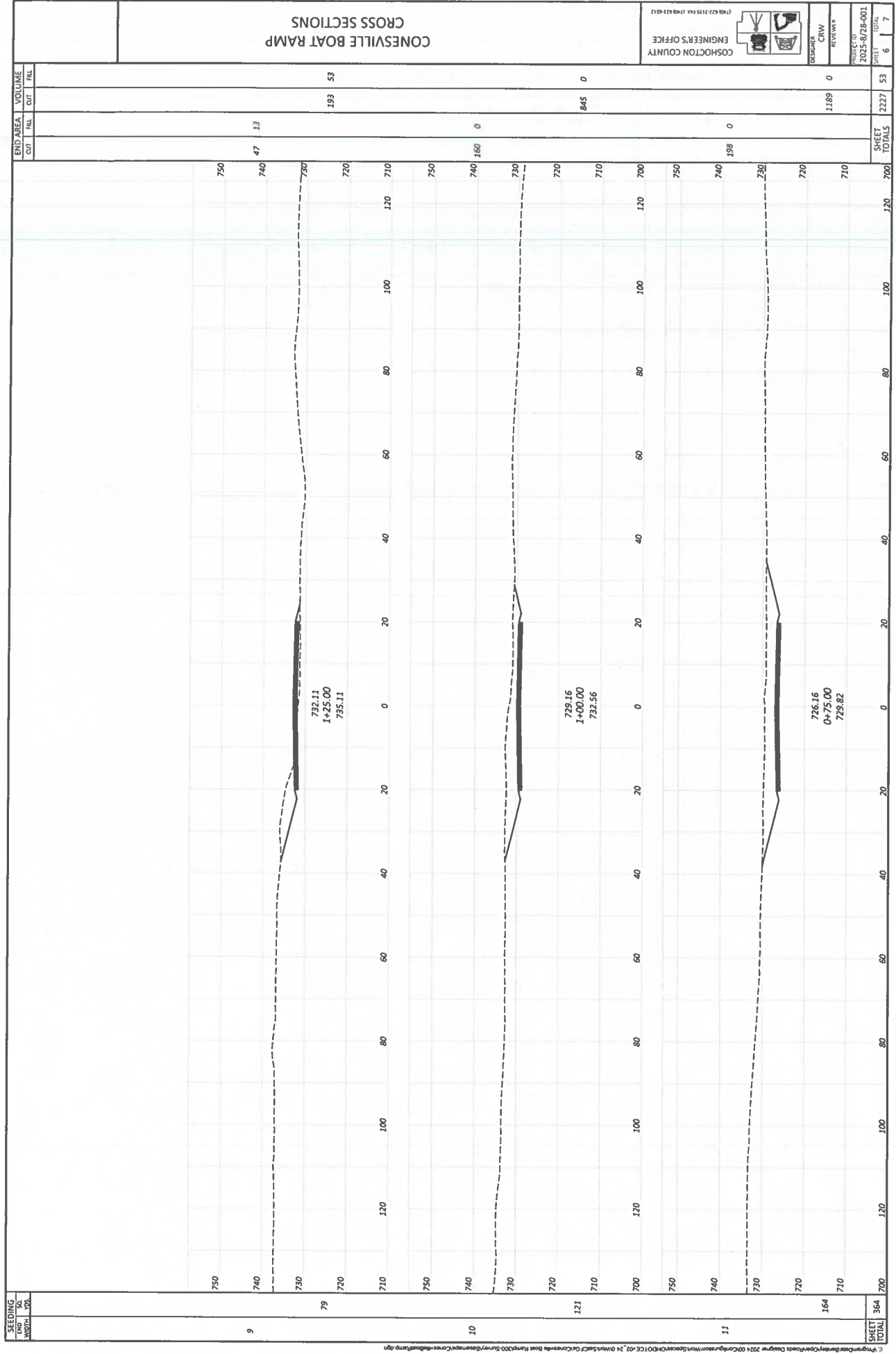

 COSHOCTON COUNTY
ENGINEER'S OFFICE
(740) 427-2115 FAX (740) 429-4532

DESIGNER	CRW
REVIEWER	
PROJECT ID	2015-8/28-001
TOTAL SHEET	4
SHEET	7





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CONESVILLE BOAT RAMP
CROSS SECTIONS



COSHOCTON COUNTY
ENGINEER'S OFFICE
(706) 622-2155 FAX (706) 622-6612

PROJECT NO.
2025-8/28-001

DATE
2025-8/28-001

SHEET
6

TOTAL
7

