

COMMISSIONER'S JOURNAL

Wednesday

Regular

August 27, 2008

The Coshocton County Commissioners meet in regular session on Wednesday, August 27, 2008 with Mr. Dane Shryock, Mr. Gary Fischer and Mr. Larry Stahl in attendance. Also present was Mr. Ken Smailes, WTNS , and Ms. Mary Beck, Clerk.

Minutes

Mr. Stahl made a motion, seconded by Mr. Shryock to approve the minutes as presented for the Monday, August 25, 2008 meeting.

Vote:	Fischer	aye
	Shryock	aye
	Stahl	aye

Employee Hired – Coordinated Transportation

Mr. Shryock made a motion, seconded by Mr. Stahl to hire Mr. Mark Aaron as a part-time driver for the Coordinated Transportation effective September 2, 2008, pending pre-employment screening results as requested by Ms. Deb Laney, Director.

Vote:	Fischer	aye
	Shryock	aye
	Stahl	aye

Employee Hired Coordinated Transportation

Mr. Stahl made a motion, seconded by Mr. Shryock to hire Mr. John Douglas DeMoss as a part-time driver for the Coordinated Transportation effective September 2, 2008, pending pre-employment screening results as requested by Ms. Deb Laney, Director.

Vote:	Fischer	aye
	Shryock	aye
	Stahl	aye

Coordinated Transportation Employee To Full-time

Mr. Shryock made a motion, seconded by Mr. Stahl to advance Ms. Angie Smith's position from part-time to full-time beginning September 15, 2008 as requested by Ms. Deb Laney, Director.

Vote:	Fischer	aye
	Shryock	aye
	Stahl	aye

Transport Expense Report

Received the Monthly Transport Expense Report for the month ending July 31, 2008 from the Coshocton County Sheriff, Tim Rogers.

Transport Expense Report

Received the Monthly Transport Expense Report for the month ending June 30, 2008 from the Coshocton County Sheriff, Tim Rogers.

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Approve Bills

Mr. Stahl made a motion, seconded by Mr. Shryock to approve the bills per computer printout dated August 27, 2008.

Vote: Fischer aye
 Shryock aye
 Stahl aye

Uncollectable Account

Mr. Shryock made a motion, seconded by Mr. Stahl to sign an uncollectable account for Mr. Richard Parks, 2321 S. 11th Street, Coshocton, Ohio as requested by Habitat for Humanity.

Vote: Fischer aye
 Shryock aye
 Stahl aye

Dog Wardens Report

Received the Dog Warden's Report for the week ending 8-22-08 with 14 dogs left in the drop box, 8 dogs picked-up by the warden, 21 dogs per owner surrender, 2 strays brought in, 21 dogs destroyed, 33 warnings issued, 1 citation issued, 19 tags sold, 6 late fees paid, 3 dogs sold, 5 puppies under 90 days sold, 1 puppy sold to rescue, \$40 in boarding fees and 6 dogs redeemed, for a total fees collected of \$485.00.

Resolution 2008-48

Mr. Stahl made a motion, seconded by Mr. Shryock to sign Resolution 2008-48 granting permission to LEPC to provide a catered lunch buffet to be provided for the Wednesday, September 3, 2008 meeting.

Vote: Fischer aye
 Shryock aye
 Stahl aye

Then and Now Certificate

Mr. Shryock made a motion, seconded by Mr. Stahl to approve the following Then and Now Certificates which have been certified by the County Auditor.

<u>PAYEE</u>	<u>AMOUNT</u>	<u>DEPARTMENT</u>	<u>ACCOUNT NUMBER</u>
Coshocton Lumber	\$1,128.13	Park District	318-0400-5201.00
William Albert Excavating	\$1,305.00	Park District	318-0500-5250.00
Phillip A. Wagner	\$3,021.30	Park District	318-0300-5250.00
The Patterson Companies	\$3,274.00	Park District	318-0300-5210.00
Republic Ind. Supply	\$2,640.73	Park District	318-0300-5201.00
Albert Guarhieri Company	\$3,732.53	Park District	318-0300-5200.00

Vote: Fischer aye
 Shryock aye
 Stahl aye



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Transfers/Additional

Mr. Stahl made a motion, seconded by Mr. Shryock to approve the following Transfers/Additional which have been certified by the County Auditor.

Commissioners - Transfer

FROM		TO		AMOUNT
001-0110-527.0.00	Advertisement	001-0110-5102.00	Salaries	\$2,000.00
001-0110-5300.00	Travel	001-0110-5102.00	Salaries	<u>\$1,500.00</u>
			Total	\$3,500.00

Regional Planning - Transfer

070-0100-5113.00	Insurance	070-0100-5102.00	Salaries	\$3,482.00
070-0100-5113.00	Insurance	070-0100-5110.00	PERS	\$1,406.00
070-0100-5113.00	Insurance	070-0100-5115.00	Medicare	<u>\$ 222.00</u>
			Total	\$5,110.00

Commissioners – Transfer

001-0420-5200.00	Supplies	001-0420-5110.00	PERS	\$1,033.00
001-0420-5200.00	Supplies	001-0420-5102.00	Maint. Salaries	\$1,164.00
001-0420-5200.01	Garage Supplies	001-0420-5102.01	Garage Salaries	<u>\$2,850.00</u>
			Total	\$5,047.00

Water & Sewer – Transfer

356-0100-5110.00	PERS	356-0100-5113.00	Insurance	\$250.00
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Commissioners - Transfer

001-0110-5400.00	CCC Other	001-0410-400.00	Capital Improvements	\$12,225.00
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Hopewell –Additional

Unappropriated Fund Balance	080-0100-260.02	Pathways	\$200,000.00
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Vote: Fischer aye
 Shryock aye
 Stahl aye

Court Square

Mr. Shryock made a motion, seconded by Mr. Stahl granting permission to Coshocton Ministerial Fellowship the use of the Court Square on Sunday, October 12, 2008 to lift the spirits of the people of the community by showing them the churches care about their present circumstances through an organized family event.

Vote: Fischer aye
 Shryock aye
 Stahl aye

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Letter of Support

Mr. Steve Lonsinger and Mr. Ralph Fogle attended the meeting to discuss the 2009 Coshocton Licking Fairfield Perry Solid Waste District (CFLP) Grant funding request. Mr. Lonsinger went over the grant requests and stated that 93% of the funds requested are for personnel. We did purchase a new vehicle with the 2008 funds. The grant covers 1 full-time sanitarian, 7 hours of support and some funds to cover in case Mr. Fogle would be off for an extended period. Mr. Shryock stated that he feels this is a very valuable program and he would like to contribute the success of this program to Ralph Fogle as he is a valuable asset to this community. He also commended the administrative staff as well. Mr. Stahl made a motion, seconded by Mr. Shryock to sign a letter of support for the Coshocton County Health Departments Solid Waste Enforcement and Small Dump Clean-up. Mr. Fogle thanked the Commissioners for their support and stated that he is working diligently to get these properties cleaned-up.

Vote: Fischer	aye
Shryock	aye
Stahl	aye

W.E. Quicksall's – Water Study

Mr. Don Quicksall and Mr. Matt Robinette attended the meeting to discuss the County Water Study. Mr. Quicksall stated that he brought 5 copies of the revised report. He stated that in the executive summary, in reviewing the costs, if the entire system were to be built at one time, utilizing 2010 cost estimates, it would cost approximately 8 million. This would breakdown to a user cost of \$71.50 to \$103.50 depending on the type of financing acquired. This is also a cost analysis on 2010 dollars. At this time they would suggest that the county build a small plant and then expand the plant as needed. They don't anticipate the county building the whole system at one time. Mr. Shryock asked if the county decided to purchase water from the city, and expand through Canal Lewisville and the airport area, would these numbers still be good. Mr. Quicksall stated that it could make some difference in the cost. Mr. Shryock asked if the plan included a water tower at the airport to supply Bouquet Village. Mr. Quicksall stated that it does include a water tower at the airport. Mr. Quicksall asked the Commissioners to look over the new update and if they have any questions, please contact him and he will be glad to come back down and discuss it. The Commissioners thanked him for attending.

Building Department

Mr. Jerry Weaver and Mr. T.J. Justice attended the meeting. Mr. Weaver would like the city and the county to go together and have a City/County Building Department. He suggested that the Engineer's Office be the department of record. He stated that he feels if we have this in our county, we can keep the money in Coshocton. Mr. Fischer stated that the Commissioners have had some meetings with Mr. Justice about this project. Mr. Shryock stated that we looked at how much money has come out of Coshocton County and went to Muskingum County to determine if there is enough money there to sustain a building department in Coshocton County. There is not enough money to support our own building department. So, we then looked at paring-up with another county, but were unable to find another county to work with. Now, in regards to the plumbing side of the business, the Commissioners have no regulatory control over that. We have asked our Health Department if they have looked at that to see if it would be profitable for them to take that on. They told him that they are looking into this option for the plumbing. Mr. Weaver agreed that we should at least pick that up. Mr. Justice stated that he understands that we are doing part of the work on the plumbing issue. Mr. Weaver asked if we couldn't possibly run this through the Engineer's. Mr. Shryock stated that there are several issues with that. We would be required to have a certified electrician, architect, engineer, ect. Mr. Weaver stated that if we can't do our own, can we at least find some way to bring some of this money back into our county. Mr. Shryock stated that they did discuss that with them, but they informed us that the only way to do that, would be to increase the fees. Mr. Justice stated that another thing we could look at is exploring joining with the



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Building Department Continued

Tuscarawas/Holmes County to see if the fees are any less, or if we could get a portion of those fees. He stated that the Port Authority would be more than happy to look into this for the Commissioners. The Commissioners asked him to look into this issue and get back with them. Mr. Shryock stated that Muskingum County Building Department does employ a resident from Coshocton County, so we do get some benefit in this county.

Public Records

Mr. Mike LaVigne and Ms. Robin Schonauer, Financial Analyst attended the meeting to discuss public records retention of e-mails. Mr. LaVigne stated that it is ironic that this public records request happened at this time because he was scheduled to discuss this issue with the Commissioners next Wednesday. He stated that some counties have elected to turn off the e-mails, and some have decided to archive any e-mail that comes through the system. He stated that they have been working on this issue for some time and have actually found some free software. However, we would have to purchase equipment to work with the software. He stated that there are some options he would like to discuss. We could pay for equipment and archive the e-mails ourselves, or we can pay a fee and have a company archive and store these records for us. He stated that he feels the Commissioners have two options, either purchase this archival option or turn the system off. He stated that this last public records request has been very difficult. He cannot retrieve the data while the system is up because it is too much for the system and it will shut down. So, he has been coming in at night and takes the information from the server then. He feels that with the archival system he is proposing, it would save the county monies if we happened to miss one e-mail. Mr. Fischer stated that if we provide the service, we will need to charge those departments back for this fee. The total cost for the service is \$10.25 per user per year. We have 245 users at this time, but it does vary from time to time depending on the number of users. Mr. Fischer asked where he determined the 7 year length of time to keep the records. Mr. LaVigne stated that the max that they offer is a 7 year archival period. He stated that the issue is what do we do with these e-mails at the end of 7 years. Will we need to go through a years worth of e-mails to determine if we can purge them or not. Mr. Shryock asked how long ago did he start this process? Mr. LaVigne stated that he started this approximately 1 year ago when House Bill 9 became effective. He does have quotes for this on his e-mail. This is not something we just started. Mr. Fischer stated that if we don't protect our system then we are vulnerable. Mr. Shryock asked is this company protected from access from the outside with our records. Because we would have to rely on them to make certain they will not utilize our addresses and sell them to other companies. Mr. LaVigne stated that they will be safe. Mr. Shryock stated that technology has grown by leaps and bounds over the legislative requirements. He feels that spending approximately \$2500 a year to keep the records for 7 years is not too much to ask. He stated that he wants to make certain that each employee knows that any e-mail that they receive or send will be kept for 7 years. Mr. Fischer stated that he is concerned with the integrity of this system and the two options we were presented with. He does not want to digress and bring this county backwards. He feels we have no choice in this matter. The cost is not exorbitant and we need to proceed with this process. Mr. Stahl is in agreement with this solution. Mr. Shryock asked Mr. LaVigne to make certain that this company is very reputable. Mr. LaVigne stated that he has researched this and the United Nations is also utilizing this company. The Commissioners would like to hold a meeting with the other elected officials and department heads to determine where they stand on this issue. Ms. Beck stated that she will schedule a meeting for Monday, September 8, 2008.

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2009 CFLP Grant Requests – Litter

Mr. Jeff Wherley attended the meeting to request the Commissioners sign a letter of support for the three Litter grants for 2009. The Litter Collection Grant in the amount of \$86,093.00. The total grant application for the Education and Litter Pick-up grant total in the amount of \$135,553.00. He stated that he is hopeful that we will not eat into our carry-over. Mr. Stahl made a motion, seconded by Mr. Shryock to sign a letter of support for the Residential/Commercial Recycling in the amount of \$86,093 and for the Litter Prevention & Recycling for \$135,553.


Vote: Fischer aye
 Shryock aye
 Stahl aye

Insurance Renewal

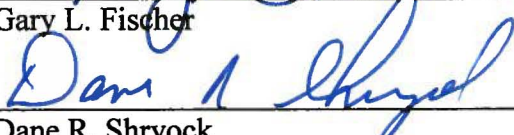
Ms. Beck presented the Commissioners with the County Health Insurance Renewal for the 2008-2009 Plan Year. She stated that at the six month review with Aultra, they anticipated that the county would receive a 16 – 20 percent increase to our plan for the renewal. She stated that in working with the Benefits Resource Group, the County Consultant, given the six month review information, she determined that there may be a need to give employees 2 or 3 plan options. So, she had Benefits Resource Group send our specifications for 2 and 3 plan options in our renewal. After receiving the numbers back from the renewal, it would appear that a 2 or 3 plan option would not benefit the county. Aultra presented the renewal of the plan we now have in place with an overall increase in the plan at approximately 2%. When going from Plan A (the plan that is in place at this time) to Plan B (a plan with lesser benefits) there is only a 2% decrease in the cost of the premium. Then, if you thrown in Plan C (HSA plan) there is no decrease at all. When questioning the consultant as to why this was, I was told that HSA plans have only been around for approximately 5 years and insurance companies like to have at least 10years of data on new plans such as this. With that being said, Mr. Shryock stated that he feels that we should stick with the plan in place. Mr. Stahl stated that he feels the same and Mr. Fischer stated that if something isn't broke we shouldn't try to fix it. It is apparent that Ms. Beck has worked diligently with the consultants to keep our insurance costs down. Mr. Shryock stated that because of the amount of research and time that she puts into the county's insurance plan we are able to have a very rich plan and still have very minimal or no increase at all to the departments or employees over the last two years. Mr. Stahl stated that he finds Ms. Beck's work amazing in that when you talk with other companies, insurance costs are rising astronomically and she is able to keep the benefits we have at the same or very similar costs. Mr. Shryock also stated that he feels the employees deserve recognition as well because it is also apparent that they are taking an interest in their health care and are working as well to help the county keep costs down. That being said, the Commissioners decided to keep the plan that we have in place with a minimal increase of approximately 2%.

Adjourn

At 12:15 p.m. Mr. Fischer adjourned the meeting.



Gary L. Fischer



Dane R. Shryock



Larry K. Stahl



Administrator/Clerk

