

# COMMISSIONER'S JOURNAL

Wednesday

Regular

January 23, 2008

The Coshocton County Commissioners meet in regular session on Wednesday, January 23, 2007 with Mr. Dane Shryock, Mr. Gary Fischer and Mr. Larry Stahl in attendance. Also present was Mr. Ken Smailes, WTNS, Ms. Kathie Dickerson, The Tribune and Ms. Mary Beck, Clerk.

## Approval of Minutes

Mr. Shryock made a motion, seconded by Mr. Stahl to approve the minutes as presented for Wednesday, January 16, 2008.

Vote:	Shryock	yea
	Fischer	yea
	Stahl	yea

## Resolution 2008-06

Ms. Sandy Fitch attended the meeting. Mr. Stahl made a motion, seconded by Mr. Shryock to sign Resolution 2008-06 recognizing the importance of the Coshocton County Township Government in Coshocton County.

Vote:	Shryock	yea
	Fischer	yea
	Stahl	yea

## Contractors – CHIPS 2008

Mr. Shryock made a motion, seconded by Mr. Stahl to approve the list of Contractors for the Coshocton County CHIPS Program effective 1-17-08.

Vote:	Shryock	yea
	Fischer	yea
	Stahl	yea

## Resolution 2008-07

Mr. Stahl made a motion, seconded by Mr. Shryock to sign Resolution 2008-07 a resolution stating that the North Corridor Debt Fund Advance has been satisfied effective January 14, 2008.

Vote:	Shryock	yea
	Fischer	yea
	Stahl	yea

## Contract Amendment – JFS/Coshocton Behavioral Health Choices

Mr. Stahl made a motion, seconded by Mr. Shryock to sign a contract amendment between JFS and Coshocton Behavioral Health Choices to change the total contract value from \$27,786.09 to \$14,786.09.

Vote:	Shryock	yea
	Fischer	yea
	Stahl	yea

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### Transfer Request

Mr. Shryock made a motion, seconded by Mr. Stahl to approve the following Transfer Requests which have been certified by the County Auditor.

#### Municipal Court

FROM		TO		AMOUNT
001-0270-5400.00	Oth. Allow.	001-0270-5101.00	Salaries Muni Ct.	\$3,500.00
001-0270-5400.00	Oth. Allow.	001-0270-5110.00	PERS Muni Ct.	<u>\$ 500.00</u>
			Total	\$4,000.00

#### Sheriff

154-0100-5400.00	LETF Other	154-0100-5110.00	LETF PERS	\$541.86
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Vote: Shryock    yea  
 Fischer        yea  
 Stahl            yea

#### Additional Appropriations

Mr. Shryock made a motion, seconded by Mr. Stahl to approve the following Additional Requests which have been certified by the County Auditor.

#### Clerk of Courts

FROM		TO		AMOUNT
Unappropriated Fund Balance		013-0100-5210.00	Equipment	\$16,204.00

#### Sheriff

FROM		TO		AMOUNT
Unappropriated Fund Balance		001-0610-5400.01		\$600.00

#### Treasurer

Unappropriated Fund Balance	001-0130-5102.00	Salaries	\$11,000.00
	001-0130-5110.00	PERS	\$ 1,030.00
	001-0130-5111.00	WC	\$ 1,370.00
	001-0130-5113.00	Insurance	<u>\$ 3,330.00</u>
		Total	\$16,700.00

#### Prosecutor

Unappropriated Fund Balance	245-0200-5210.00	Equipment Account	\$1,964.00
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#### Clerk of Courts

Revenue not anticipated	001-0250-5200.00	Supplies	\$533.50
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Vote: Shryock    yea  
 Fischer        yea  
 Stahl            yea

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Unum Life Insurance Application, ect.

Mr. Stahl made a motion, seconded by Mr. Shryock to sign an Application, Client Information and Group Master Application Compensation Disclosure Insert with Unum Life Insurance Company of America.

Vote:	Shryock	yea
	Fischer	yea
	Stahl	yea

Then and Now Certificate

Mr. Shryock made a motion, seconded by Mr. Stahl to approve the following Then and Now Certificate Resolutions which have been certified by the County Auditor.

PAYEE	AMOUNT	DEPARTMENT	ACCOUNT NUMBER
Columbia Gas	\$125.79	Commissioners	001-0420-5260.08
Extermital	\$22.00	Commissioners	001-0420-5260.00
Coshocton Brake	\$5.23	Commissioners	001-0420-5200.00
Frontier Supply	\$113.01	Veterans Services	001-0910-5670.00
Frontier Supply	\$646.61	Veterans Services	001-0910-5670.00
Newspaper Network	\$802.18	Commissioners	001-0110-5270.00
A-1 Vetcare	\$34.00	Sheriff	001-0610-5400.00
Cast Hilliard Vet Service	\$1,114.76	Sheriff	001-0610-5400.00
Info USA	\$533.0	Clerk of Courts	001-0250-5200.00
Coshocton Co. Commission	\$180.00	Clerk of Courts	001-0250-5400.00
Judy Lynn Software	\$162.00	Hopewell	080-0100-5210.00
America MFG, Inc.	\$3,686.00	DJFS	035-0100-5260.00
Big Bros./Big Sisters	\$3,201.76	DJFS	030-0100-5400.02
Coshocton Behavioral Health	\$972.87	DJFS	030-0100-5400.02
MVESC	\$2,473.22	DJFS	030-0100-5400.02
Angela Cantrell	\$1,875.43	DJFS	030-0100-5400.02
First Step	\$905.02	DJFS	030-0100-5400.02
David Grove	\$1,200.00	DJFS	030-0100-5400.02
Susan Markel	\$870.00	DJFS	030-0100-5400.02
Probate/Juvenile Court	\$3,758.40	DJFS	030-0100-5400.02
Sacred Heart	\$1,486.00	DJFS	030-0100-5400.02
East Central Career Prog.	\$1,616.54	DJFS	030-0100-5400.05
Hahn Oil	\$14,063.89	DJFS	030-0100-5400.05
Gary Tennant	\$1,275.00	DJFS	030-0100-5400.01
Pomerene Center for the Arts	\$887.50	DJFS	030-0100-5400.05
Zimmerman Products	\$2,405.00	DJFS	030-0100-5400.00
Coshocton Co. Commissioner	\$341.33	DJFS	030-0100-5200.00
Pizza Hut	\$100.81	Litter	200-0100-5400.03
Lee Wayne Corp.	\$130.66	DJFS	030-0100-5400.00
Nickles	\$725.32	Sheriff	001-0611-5200.01
AEP	\$732.72	Commissioners	001-0420-5260.01
Professional Serv. Tech.	\$309.00	Veterans	001-0910-5210.00
Jetta Mencer	\$199.00	Probate Ct.	015-0100-5400.00
Washington Co. JVS Dist.	\$412.50	DJFS	030-0100-5400.05
Washington Co. Career Cent	\$2,165.00	DJFS	035-0100-5260.00
Dwayne Scheetz	\$182.00	Dog & Kennel	010-0100-5550.00
Rachel Addy	\$1,080.00	DJFS	035-0100-5260.00
Sherri Dawson	\$1,132.50	DJFS	035-0100-5260.00
AEP	\$200.00	Commissioners	001-0420-5260.01
Columbia Gas	\$318.20	Commissioners	001-0420-5260.07

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Then and Now Continued

<u>PAYEE</u>	<u>AMOUNT</u>	<u>DEPARTMENT</u>	<u>ACCOUNT NUMBER</u>
Columbia Gas	\$643.45	Commissioners	001-0420-5260.07
Columbia Gas	\$204.14	Commissioners	001-0420-5260.07
Columbia Gas	\$650.97	Commissioners	001-0420-5260.07
Columbia Gas	\$200.92	Commissioners	001-0420-5260.07
AEP	\$500.00	Commissioners	001-0420-5260.01
GKM Automotive	\$475.52	Commissioners	001-0420-5200.01
Columbia Gas	\$283.00	Commissioners	001-0420-5260.07
Shremshock Architects, Inc	\$28,759.20	Commissioners	001-0110-5400.00
Coshocton Water Dept.	\$178.02	Commissioners	001-0420-5260.07
Columbia Gas	\$927.85	Commissioners	001-0420-5260.07
City of Coshocton	\$90,045.04	Commissioners	001-0270-5400.01
Newspaper Network	\$527.04	Commissioners	001-0110-5270.00
Columbia Gas	\$753.06	Commissioners	001-0420-5260.07
Wilmer V. Driggs	\$1,000.00	Commissioners	001-0110-5400.00

Vote: Shryock      yea  
Fischer            yea  
Stahl                yea

Employee Hired – Transportation

Ms. Pat Harsh and Ms. Deb Laney attended the meeting to request the hiring of Mr. Mike Adams as a part-time driver for transportation. Mr. Fischer asked if there is money in her budget for this and Ms. Laney stated that she anticipated this and it is available. Mr. Stahl made a motion, seconded by Mr. Shryock to approve the hiring of Mr. Mike Adams as a part-time driver for the county vehicles as well as the Veteran's van. He will work up to 28 hours per week depending on the level of demand. His effective date will be January 24, 2008 as requested by Ms. Deb Laney, Director, Coordinated Transportation.

Vote: Shryock      yea  
Fischer            yea  
Stahl                yea

Sheriff Personnel Consultant

Mr. Shryock made a motion, seconded by Mr. Stahl granting permission to the Sheriff to utilize Downes, Hurst & Fishel as their consultant in personnel issues for the 2008 calendar year.

Vote: Shryock      yea  
Fischer            yea  
Stahl                yea

Sheriff – Blanket Meeting Request

Mr. Stahl made a motion, seconded by Mr. Shryock to approve a blanket meeting request for the Sheriff's Office to attend Trainings, Meetings and Conference Seminars for the 2008 calendar year.

Vote: Shryock      yea  
Fischer            yea  
Stahl                yea

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## Discussion – Maintenance

Mr. Tim Greer attended the meeting to discuss some maintenance issues that have arisen. He stated that he would like to discuss hiring a full-time employee. Whether they move the part-time employee to full-time or not, he would still like to hire someone part-time this summer for mowing. Mr. Fischer asked how he would plan to handle moving Mr. Tyler McKee to full-time if he has classes during the day. Mr. Greer stated that he will work with him and work through his schedule. He doesn't feel that he will stay here long term due to his schooling. Mr. Greer asked if he has any names for this position. Mr. Greer stated that we have had someone put in a resume, but he really doesn't have anyone in mind. Mr. Fischer asked Mr. Greer to determine what Tyler's future classes were going to be and get back with the Commissioners to determine what they will do next.

## Discussion

Mr. Fischer stated that he will have to attend the Solid Waste Meeting on January 25<sup>th</sup> and Zach Space is having a Seminar in Zanesville from 9:30 am to 11:00 am. Mr. Stahl stated that he will attend the Solid Waste Meeting as he has been unable to attend any to date, but will not be able to attend the Zach Space Meeting. Mr. Fischer stated that he will attend the Zach Space after the Solid Waste Meeting.

Mr. Fischer then stated that he spoke with Mr. LaVigne and the Commissioners need to determine what to charge for bandwidth service for Missionary Maintenance at the Airport. Mr. Shryock stated that they are being charged \$50 per month at this time. He feels we should continue that charge with this being overseen by our IT Director, Mike LaVigne. The cost of the line to the county is \$850 per month. Mr. Fischer stated that he will contact Mr. Jarboe with this proposal.

Mr. Fischer then stated that we need to appoint a Commissioner to serve on the RC&D Board. His suggestion is that the chairman of the board serves on this committee. Mr. Fischer stated that this will rotate with the chairman each year.

Mr. Stahl stated that during the Regional Planning Commission Meeting they asked for a Commissioner to serve on a committee to review the Access Management Regulations. He volunteered to serve on this committee. Mr. Fischer stated that he doesn't have a problem with that.

Mr. Fischer stated that Crawford Township is requesting \$500 to pay their deductible for the Dr. Crile sign that was destroyed by an automobile. Mr. Stahl stated that if we fund this request, that would set a precedence for other Townships to request monies from the county. Mr. Shryock stated that he agrees and so does Mr. Fischer. As much as they would like to help, they cannot set this type of precedence. Ms. Beck will send a letter to Crawford Township informing them that the Commissioners Office cannot fund this request.

Mr. Shryock stated that he spoke with Curtis Garber in regards to the Formula Project request about utilizing formula monies to upgrade the township hall. We spoke with ODOD about this issue and with the Board of Elections as well. Ms. Beck stated that she spoke with ODOD and they stated that we would only be able to do handicap ramps or any upgrades to restrooms that are already in existence, but we would not be able to build anything new. Ms. Beck will send a letter to the Trustees explaining this.

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Discussion – II

Mr. Mike LaVigne and Ms. Robin Schonauer attended the meeting with some quotes that he received for equipment. He presented two quotes for CDW-G. He explained that the first quote that would replace everything that needed to be replaced was \$180,000. They gave us a 40% discount and that brought the total to \$100,501. Ms. Beck stated that given the amounts on these quotes, we will need to determine if they will need to be bid-out. Mr. LaVigne then stated that the second quote is leasing over a 5 year period. It would be \$.1,967. monthly and at the end of 5 years, we could purchase for one dollar or re-sign for another 5 years. Mr. Stahl asked if there would be any value on the equipment after the 5 years. Mr. LaVigne stated that there will be little or not value at the end of the least. He stated that we can try to replace this equipment little by little or we can do the lease and have everything done. He did get another quote from Hewlett Packard, but they are not giving us a 40% discount like Cisco is doing. If they do give us this discount, then their quote will be less than CDW-G. Mr. Shryock stated that we need to see that this is State Term Pricing and does not need to be bid-out and also he would like to make certain that we do get another quote from Hewlett Packard that is comparable. Mr. LaVigne stated that he will get all the information and get it back to the Commissioners as soon as possible. Mr. LaVigne stated that he has another quote of \$41,499. This is a quote to handle all the excess data that is handled by the county. This would be a back-up for the county system. This system has the ability to grow and grow. The County is growing at a very fast pace and we need to keep up with this growth. This could be added to an existing lease or we can have a new lease, it would be up to the Commissioners. Mr. Shryock stated that when we hired Mr. LaVigne we knew that it would come to this. He feels that the amount of money that we have saved by having our own IT department is well worth the investment. Mr. Shryock asked if we could possibly hold back on this project until summer or early fall to make certain we will have funding available. Mr. LaVigne stated that the switches are the most critical and he cannot guarantee that the switches will last that long. The Commissioners are asking that he get a 2<sup>nd</sup> quote on the back-up data and then they will reconsider his request.

Discussion – Mike Perkins – EMS Seniority

Mr. Mike Perkins and Mr. Mike LaVigne attended the meeting. Mr. LaVigne stated that he has discussed with Mike about putting EMS on the county system. Mr. LaVigne stated that there will be some difficulty in bringing them on the way they are now. They are paperless at this time. Mr. Perkins stated that there are some things that he feels needs to be transferred to the county system. He will determine if we can work with Med-Flight to see if we can continue to utilize their system for certain areas. Or, he can try to get them to un-integrate their system so that we can transfer it to our system. The last resort would be if we start over from scratch and Mr. LaVigne writes new programs for them. This is really not an acceptable option. Mr. Perkins will determine what can be done and will get back with Mr. LaVigne by the end of the week. The Commissioners do not see any legal reason that we cannot start moving EMS to our system as soon as possible. Mr. Shryock stated that we need to be concerned how this will affect the EMS system moving them over to ours with some of his programs that he utilizes. Mr. Fischer stated that the Commissioners feel that we should start this process as soon as possible to make it a smooth transaction.

Mr. Perkins then stated that he wanted to talk with the Commissioners about seniority. He is trying to figure how to structure their schedule and seniority. When they come over to the county, they will all have the same seniority. He stated that they have decided to utilize the date that their employee gained state certification. This would apply to vacation requests and scheduling. Mr. Shryock feels that this will be something we need to contact our Attorney, but he feels it is correct to do this in this manner. Also, Mr. Perkins stated that if there would ever be a lay-off, they will also utilize this certification date. The Commissioners stated that they feel he has a good handle on the situation and if Mr. Perkins is available, they will contact the Attorney to determine if we are able to do this. Mr. Perkins stated that he will make himself available.

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National Weather Service – Storm Ready

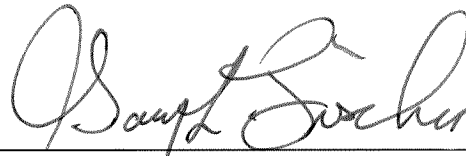
Mr. Jim Van Horn, Mr. Ernest Galajda, Ms. Teresa Rossi, National Weather Service, Mr. Rodney Smith, National Weather Service Mr. VanHorn stated that this has been a long process, he believes it actually began when Jean Honabarger was in the EMA Office. He is not certain when it actually began. Coshocton County has met all the requirements for the Storm Ready. We are one of 13 counties in that have completed the program. We are the only one in the State of Ohio that is in the four -state area that falls under the Pittsburgh Weather Service. Ms. Rossi stated that Coshocton County has done everything possible to be prepared for a storm. The county was required to establish a 24-hour warning point, have more than one way to receive severe weather warnings and forecasts, create a system that monitors local weather conditions, promote the importance of public readiness through community seminars and develop a formal hazardous weather plan, which includes training severe weather spotters and holding emergency exercise. She then presented the Commissioners and the EMA with a certificate of recognition from the United States Department of Commerce and NOAA, National Weather Service. The Commissioners thanked everyone for attending and congratulated Mr. Van Horn on his accomplishment for this county.

Recess

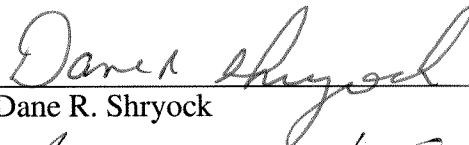
At 11:30 a.m. Mr. Fischer moved the meeting to recess. At 1:00 p.m. the meeting returned to regular session.

Adjourn

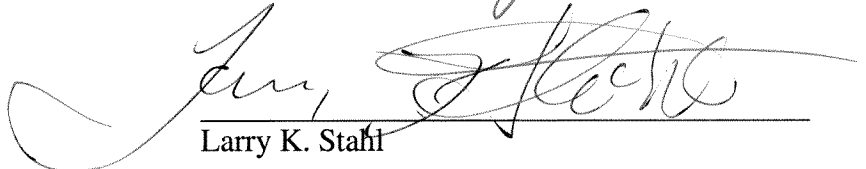
At 2:30 p.m. Mr. Fischer adjourned the meeting.



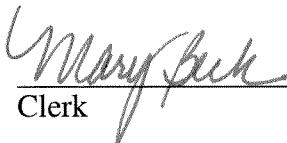
Gary L. Fischer



Dane R. Shryock



Larry K. Stahl



Clerk

