

COMMISSIONER'S JOURNAL

Wednesday

Regular

November 7, 2007

The Coshocton County Commissioners meet in regular session on Wednesday, November 7, 2007 with Mr. Dane Shryock, Mr. Gary Fischer and Mr. Larry Stahl in attendance. Also present was Ken Smailes, WTNS, Kathie Dickerson, The Tribune and Ms. Mary Beck, Clerk.

Approval of Minutes

Mr. Stahl made a motion, seconded by Mr. Fischer to approve the minutes as presented for Monday, November 5, 2007.

| | | |
|-------|---------|-----|
| Vote: | Shryock | yea |
| | Fischer | yea |
| | Stahl | yea |

Open Bids – SR 83 Water Line Extension

At 9:00 a.m. bids for the SR 83 Water Line Extension were opened with the following bidders: Stanley Miller Construction Co., Sparta, Ohio, \$284,182.00, G.E. Baker Construction, Inc. Shreve, Ohio \$205,579.50, William Albert, Coshocton, Ohio \$157,090.50, G & G Enterprises, Bellville, Ohio \$188,822.20, Beheler Excavating, Butler, Ohio \$169,334.00, Glen James & Sons, Inc. Zanesville, Ohio \$181,749.37, R.F. Scurlock Co., Trinway, Ohio \$248,701.00, MJ Excavating Services LTD, Sugarcreek, Ohio \$193,340.00, Tuscon Inc., New Philadelphia, Ohio \$195,356.00, Law General Contracting, St. Louisville, Ohio \$198,693.05, Wenger Excavating, Inc., Dalton, Ohio \$241,118.00, Central Allied Enterprises, Canton, Ohio \$208,210.00 and Zemba Bros., Inc., Zanesville, Ohio \$191,094.00. Mr. Fischer made a motion, seconded by Mr. Stahl to turn over all bids for the SR 83 Waterline Extension to Quicksall & Associates for their recommendation.

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| Vote: | Shryock | yea |
| | Fischer | yea |
| | Stahl | yea |

Animal Claim – Tony Roddy

Mr. Stahl made a motion, seconded by Mr. Fischer to approve an Animal Claim for Mr. Tony Roddy, 33238 SR 715, Walhonding, Ohio in the amount of \$250 for the loss of a registered Pigmy Goat as recommended by Ms. Ivy Farley, Dog Warden.

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| Vote: | Shryock | yea |
| | Fischer | yea |
| | Stahl | yea |

Resolution 2007-266

Mr. Fischer made a motion, seconded by Mr. Stahl to sign Resolution 2007-266, a Then and Now Certificate of Payment to Lee Wayne Corp. in the amount of \$217.89 for services rendered to DJFS.

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| Vote: | Shryock | yea |
| | Fischer | yea |
| | Stahl | yea |

AEP Agreement - Tabled

The following motion was tabled. Request a motion to sign Contribution-In-Aid-Of-Construction Agreement for Electric Distribution for 33165 U.S. 36, Warsaw, Ohio and enclose a payment of \$441.04 for the power at the Newcastle Tower Site.

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Budget Revision – Litter

Mr. Fischer made a motion, seconded by Mr. Stahl to sign a Program/Budget Revision Request Form for Litter and Recycling Prevention moving \$500 from supplies to Recycling Collection Drives.

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| Vote: | Shryock | yea |
| | Fischer | yea |
| | Stahl | yea |

Meeting Request – Public Defender

Mr. Stahl made a motion, seconded by Mr. Fischer to approve a meeting request for the Public Defender, Mr. Jeff Mullen and Assistant Public Defender, Mr. Jeffrey Kellog to attend Continuing Legal Education in Worthington, Ohio at an estimated cost of \$470.00 each.

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| Vote: | Shryock | yea |
| | Fischer | yea |
| | Stahl | yea |

Transfer Request

Mr. Fischer made a motion, seconded by Mr. Stahl to approve the following Transfer Requests which have been certified by the County Auditor.

Safety

| FROM | TO | AMOUNT |
|-----------------------------|----------------------------|----------|
| 001-1400-5400.00 Other Exp. | 001-1400-5113.00 Insurance | \$51.485 |

Prosecutor

| | | |
|---------------------------|---------------------------|------------------|
| 001-0140-5102.02 Salaries | 001-0140-5102.00 Salaries | \$2,890.00 |
| 001-0140-5102.02 Salaries | 001-0140-5110.00 PERS | \$ 150.00 |
| 001-0140-5200.01 Books | 001-0140-5110.00 PERS | <u>\$ 850.00</u> |
| | Total | \$3,890.00 |

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| Vote: | Shryock | yea |
| | Fischer | yea |
| | Stahl | yea |

Prisoner Maintenance

Received the Prisoner Maintenance Food Costs for the month of October 2007 from the Coshocton County Sheriff's Office.

Dog & Kennel

Ms. Ivy Farley and Mr. Steve Cox attended the meeting at the request of the Commissioners to discuss the Dog & Kennel Program. Mr. Shryock asked Ms. Farley what she had determined about the form requirements for a kennel tag. Ms. Farley stated that in the past we have not been very strict about enforcing this requirement. Mr. Shryock stated that Ohio Revised Code states that when purchasing a kennel tag, it covers 5 dogs. There is a \$1.00 additional fee for every dog over 5. The Commissioners would like to have an ad put in the paper reminding residents of the charge and stating how the kennel tag works. Ms. Farley stated that she will take care of this. Mr. Shryock then asked Ms. Farley when she will start working out of the new office provided to her. Ms. Farley stated that she will move her office immediately. Mr. Shryock asked how many warnings

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Dog & Kennel Continued

Mr. Cox has had since he started. Mr. Cox stated that he has given more than 100 warnings and several citations. Mr. Cox stated that he believes there are as many unlicensed dogs as there are licensed. The Commissioners thanked them for attending.

Litter Collection Report

Receive the Litter Collection Report for the month of October 2007 from Mr. John Fielden, Litter and Recycling Prevention.

Budget Meeting

Mr. Jeff Wherley, Ms. Irene Miller Mr. Jim VanHorn, Mr. Jeff Mullen, Ms. Deb Laney, Ms. Diane MacDonald, Judge C. Fenning Pierce, Lt. Jim Crawford, Mr. Steve Lonsinger, Ms. Barb Babcock, Ms. Kathy Hendricks, Ms. Teresa Bradford, Mr. Danny Brenneman, Mr. Fred Wachtel, Ms. Sandy Corder, Ms. Michelle Darner, Ms. Chris Sycks and Judge Richard Evans. Mr. Shryock thanked everyone for attending and explained that the Commissioners have placed Robin Schonauer as the Fiscal Officer and are trying to have the 2008 budgets set by January 1, 2008. This is different than in the past. He then turned over the meeting to Ms. Schonauer. She explained that when they receive their budgets this year, they will have to estimate the last two months of revenue and expenses. Starting next Tuesday she is requesting that a budget meeting be set with any department that had more than a 4% increase requested. After these meetings the Commissioners will have the budgets out to the departments by November 15th. Budgets are requested to be back by December 6th. The plan is to have the 2008 Budget set in the December 31, 2007 meeting. Ms. Laney asked if she will still get a year end report from the Auditor's Office. Ms. Schonauer explained that departments will still get all their reports from the Auditor. Mr. Shryock stated that Ms. Schonauer and the Auditor's Office have worked together on this project. They also worked with Ashland County in developing this process. He also stated that if we give everyone exactly what they requested on their June estimates, it would increase the General Fund budget by 10%. Therefore, they plan to have meetings with any department that requested more than a 4% increase to their budget. Ms. Darner stated that she would like to complement the Commissioners on their efforts in this process. Mr. Wherley reiterated that as well. Mr. Shryock stated that one thing that is critical is the carry-over. In the past we needed to have that exact number to know how much we were going to have to cut departments. At this time, it would appear that we can utilize the estimated carry-over. Ms. Miller stated that she appreciates the ability to talk with the Commissioners about their budget requests. Ms. Sycks stated that she would like to stress how important it is to really scrutinize each department's revenues. These numbers should not be inflated. They should be an accurate reasonable figure. Mr. Shryock stated that going to this type of system, departments really need to look at their June estimated budgets. For this program to work. Ms. Miller stated that she feels it's very important for the Commissioners to look ahead several years to see where Coshocton County will be. Mr. Shryock stated that according to census statistics, the county is not going to grow at a very high rate. The job market is in the construction trades industry and he feels this is helping our sales tax revenue in the county. He feels this is really driving the county economy at this time. It should last another two years and the Commissioners are really trying to keep our eye on this. Mr. Fischer stated that this is all about cooperation and he appreciates everyone coming in. Ms. Miller stated that she would like guidance from the Commissioners on pay scale for employees. She feels that elected officials and department heads should have this information to look at. Mr. Shryock stated that historically we call other counties to determine what they pay for the same position. Ms. Corder stated that you would have to have information of what that employee does in other departments and then you would need to consider the number of year of service as well. Mr. Shryock stated that we will ask this questions at conference. The Commissioners thanked everyone for attending.

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Sandy Corder – PERS

Ms. Corder and Ms. Sycks attended the meeting to update the Commissioners on an issue that has arisen. She stated that Mr. Norm Davitt has been serving as Acting Judge and PERS was not being taken. Therefore, the county is liable for approximately \$2,900 for the employee portion, employer portion, penalty and interest. He qualifies for this because he retired under PERS. The Commissioners stated that they will transfer the funds and get this taken care of immediately.

Mayor Elect – Steve Mercer

Mr. Steve Mercer attended the meeting to personally express his willingness to work with the county in whatever capacity is available. He would like the city and the county to grow together. He would like to be able to talk with the Commissioners about issues such as Water and Sewer and would like to form allegiances with the county. He looks forward to working with the Commissioners. He knows he has a very tight budget, but so does the county. We need to be able to work together and he looks forward to doing that. Mr. Shryock congratulated Mr. Mercer on his win and he looks forward to working with him. Mr. Fischer agreed. Mr. Stahl stated that we may not always agree on issues, but he looks forward to working with him.

Shremshock Architects

Mr. Rick Axline, Lt. Jim MacDonald and Ms. Robin Schonauer attended the meeting. Mr. Shryock stated that he had two different individuals that told him they have property that they would like the Commissioners to look at for the jail site. Mr. Axline stated that he would look into any property they would like him to look at. Mr. Shryock then asked if the Commissioners have considered have a local company build the jail and lease it back to the county. Mr. Axline stated that he has done that in the past. That could be an option. Mr. Shryock told the person he was speaking with to contact the Sheriff. Mr. Axline then presented the Commissioners with the Site Analysis and Selection. He looked at 4 different sites. The JII Facility, The former site of G.E., the existing Walmart site on Second Street and also the vacant Big Bear site with that. He stated that the G.E. site was the most pragmatic for the jail site. They looked at the general layout of the facility, sloping, traffic, utilities, infrastructure, remodeling, courthouse access, demolition and geotechnical issues. Courthouse access was really a mute point and Sheriff access was also not an important issue here. The JII Facility had plenty of room, but there would be substantial costs in converting it to a jail facility. There would be part of the structure that would need to be removed at an estimated cost of \$800,000. The remodeling and construction would be estimated at around \$5,300,000 with a cost saving of \$2,600,000. The former G.E. spot has not problems with land acquisition, zoning, or environmental clean-up. The intent is to build a single story facility thereby allowing strong site lines which require fewer staff members. The third site, the existing Walmart facility, has sufficient space available. With the location of the Fashionbug shop at the front of the building, it pretty much takes this site out of contention. This is the same problem with the Big Bear site. In an overview, Site 1 – Existing JII Facility has a cost impact of \$4,360,000, Site 2 – Former G.E. has a cost impact of \$60,000, Site 3 – Walmart has a site impact of \$6,298,640 and Site 4 has a cost impact of \$3,242,045. This clearly shows that the former G.E. Site is the most likely candidate. Mr. Axline then went over the Functional Program. This identifies the way the facility will be operated. This is an analysis that looks at every aspect of the jail and how it will run from parking vehicles to video arraignment. He then discussed the Architectural Program. This breaks up the structures of the jail into Jail Intake area, inmate housing, inmate support services/recreation, security, administrative office are, special storage/process facility and space summary. The total square footage that is needed for the jail is 50,149 square feet. The facility will meet all the needs that have been dictated by the Ohio Bureau of the Adult Detention. Mr. Stahl stated that he appreciate how everything is written very plainly. Mr. Shryock stated that the cost of a jail is a great concern for the county. He asked if the county's fixed cost will be increased because of the additional square footage or will it be similar since the efficiency is better. Mr. Axline stated that he feels over-all it will be a little bit more but not double. Mr. Axline stated that he is anxious to begin the next process. Mr. Shryock asked at what point we are complete with the original plan that we contracted with him for. Mr.

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Shremshock Continued

Axline stated that he will present the Commissioners with a plan in the next 3 to 4 weeks and he hopes to have a package together by the first of 2008 to move forward to phase 2. Mr. Axline stated that if the county can purchase the former G.E. property for the price quoted, it would be a great asset. Mr. Shryock asked if we could purchase that property, would the county be able to use the excess property to develop some other facility. Mr. Axline stated that it could be a possibility. He also noted that the detention facility will be built with the ability to expand as well. The Commissioners thanked him for attending.

Discussion – MARCS Towers Meeting – Gary Fischer

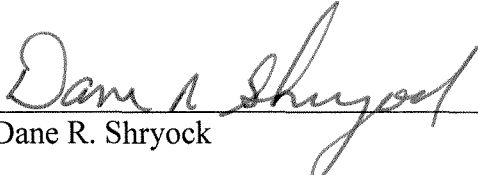
Mr. Fischer reported on his meeting with Mr. Daryl Anderson and Ms. Shelley Iulianielli about the county utilizing the MARCS Towers in the county. They discussed a proposal for the county to utilize the MARCS Towers. He stated that originally it was a \$1 per foot per tower per antennae. Now they are proposing \$500 per month per tower. They typically sign a two year lease that would be renewable 15 times. The \$500 includes free electric. They might have to put a limit on that, but it would also include free generator back-ups as well. He was told this is subject to Ohio Non-profit Bonding Authority. He was told to have our State Representative and Senator to contact that agency to help with the processing of this request. If this is agreeable to the Commissioners he would like this in a letter form to him as soon as possible. Also if they are not agreeable please send a letter. Mr. Fischer asked if this would be exclusive to broadband only. He told Mr. Fischer that they would make the agreement for broadband and safety services. The Commissioners will submit a letter stating that they would like to be able to put those numbers out to the public to see if we can move forward with this project.


Discussion - Regional Planning

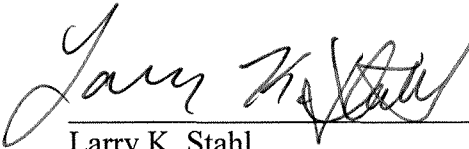
Mr. Shryock stated that with the resignation of Mr. Jones, he feels we do not have time to wait on the next meeting to decide what should be done next. He asked Mr. Stahl to contact the Executive Board to meet so we can move forward quickly with this position. The other two Commissioners are in agreement and Mr. Stahl will contact the Executive Committee.

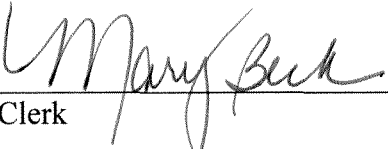
Adjourn

At 12:28 p.m. Mr. Shryock adjourned the meeting.


Dane R. Shryock


Gary L. Fischer


Larry K. Stahl


Clerk

