

# COMMISSIONER'S JOURNAL

Monday

Regular

April 16, 2007

The Coshocton County Commissioners meet in regular session on Monday, April 16, 2007 with Mr. Dane Shryock and Mr. Gary Fischer in attendance. Also present was Ken Smailes, WTNS, Robin Schonauer, Fiscal Officer

## Approval of Minutes

Mr. Fischer made a motion, seconded by Mr. Shryock to approve the minutes as presented for Wednesday, April 11, 2007 and Special meeting on Thursday, April 12, 2007.

Vote: Shryock      yea  
Fischer            yea

## Bid Opening

Mr. Shryock made a motion, seconded by Mr. Fischer to turn over all bids for Pre-Stressed Concrete Box Beams to Mr. Fred Wachtel, County Engineer for his recommendation.

Vote: Shryock      yea  
Fischer            yea

## Additional Appropriations

Mr. Shryock made a motion, seconded by Mr. Fischer to approve an Additional Appropriations Request for Safety which has been certified by the County Auditor.

FROM	TO	AMOUNT
Revenue not anticipated	001-1400-5400.01 Other Exp. Reimb	\$400.19
	001-1400-5400.01 Other Exp. Reimb	<u>\$154.01</u>
	Total	\$554.20

Vote: Shryock      yea  
Fischer            yea

## Permission to Use Court Square

Mr. Fischer made a motion, seconded by Mr. Shryock granting permission to the Coshocton Nazarene Church the use of the Court Square on May 3, 2007 for National Day of Prayer.

Vote: Shryock      yea  
Fischer            yea

## Permission to Use Court Square

Mr. Shryock made a motion, seconded by Mr. Fischer granting permission to Coshocton Fire Fighters L216 the use of the Court Square to hold a 5K run on August 25, 2007.

Vote: Shryock      yea  
Fischer            yea

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## Resolution 2007-95 Then & Now

Mr. Fischer made a motion, seconded by Mr. Shryock to sign Resolution 2007-95, a "Then and Now Certificate" of payment to Coshocton County MRDD in the amount of \$321.59 as requested by DJFS.

Vote: Shryock	yea
Fischer	yea

## Resolution 2007-96 Then & Now

Mr. Shryock made a motion, seconded by Mr. Fischer to sign Resolution 2007-96, a "Then and Now Certificate" of payment to COTC in the amount of \$2,600.00 as requested by DJFS.

Vote: Shryock	yea
Fischer	yea

## Tim Greer-Office Move

Mr. Tim Greer attended the meeting to discuss the move to the Home Loan Building. Mr. Shryock stated that we will need the Maintenance Department to help with the move and he will need to get jail workers; community service workers and he will need to check the schedule of other maintenance workers. Tim stated that his wife was retiring on the 27<sup>th</sup> and they had plans for that weekend but will make things work with the other workers. He doesn't see it being a problem with getting help. Mr. Shryock asked about purchasing file box, Ms. Schonauer stated that she would look into the cost. Mr. Shryock stated to Mr. Greer that if he had plans with his wife for her retirement that he should not change his plans but the other maintenance workers should not be allowed to take comp time or vacation on April 26 and 27<sup>th</sup> for the move. Mr. Fischer asked about the carpet quotes that we received and how we could get a price with out picking out the carpet. Mr. Greer stated that he uses a standard 26 oz carpet solid color it is what he uses for all the buildings. Mr. Shryock asked Tim if he asked Bexdan for the carpet quote for the upstairs and downstairs and he stated that he thought Joe Weaver was in charge of picking out the carpet. Mr. Fischer stated that we would be in charge of getting the carpet and would need 3 quotes also Ms. Remington from the Chamber would not be able to use Bexdan because they are not a member of the Chamber. Mr. Shryock called the Chamber and asked if they wanted us to get the quotes for their carpet when we get our quotes and they stated that yes they would like for us to do that for them. Mr. Shryock asked Mr. Greer to get 4 quotes for carpet in our office and separate quotes for the carpet need downstairs for the Chambers office. Mr. Greer asked on a separate note that the carpet cleaning that is to be done at the County Services Building if Covic Connection came on the weekend would a Maintenance worker need to be present. Mr. Shryock stated that if he had to get into the offices then we would need some one present. Mr. Fischer asked if Mr. Bachman would qualify us for having some one present. Mr. Shryock stated yes because he is a part of the maintenance department. Mr. Greer stated that if Covic Connection had to clean in the evening it would be the end of June before it could be cleaned. Mr. Fischer asked if Mr. Bachman could be there on Saturday to do his cleaning instead of Friday so he would be present during the cleaning on the weekend. Mr. Greer did not see that being a problem and would make the arrangements.

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Sheriff Tim Rogers-Justice Center

Sheriff Tim Roger, James McDonald and James Crawford from the Sheriff's Department and Mr. Rick Axline from Shremshock Architects, Inc were in attendance to discuss a new Justice Center. Mr. Axline stated that he was from Columbus Ohio and had designed numerous facilities in the United States and hopes to help Coshocton County get Grant funding to build a new jail facilities. Mr. Axline outlined the items that were a must have before the process of building could even start. Those items are the pre architects planning and the set up the requirement for the building of a facility. Next September 2008 will be the time grant funding would be available. Phase I is requirements for the Bureau of Adult Detention.(BAD) to consider the facility. This process will get the county recognized by the BAD. They will need to conduct an assessment analogy and this data will allow you to project how many bed facility you have and how many you will need. An Architectural program will be developed for each space needed in the detention center. Phase I ( Pre-Architectural Planning)and Phase II (Site Selection & planning) these expense will give you the first price tag needed for the detention center. Mr. Axline stated that you must have a site in mind or it will take the county longer in the process. Phase III (Architectural & Engineering Design) can happen after you have your financing with includes schematic design, design development and contract documents and agency approval. Typical allocation of for this project funds by Phases is , Phase I, 2 %, Phase II, 6%, Phase III, 12%, Phase IV, 70%, Phase V,10 % . The county must develop a cost effective selling tool for the community outreach for voters support to view such as a power point presentation, form a steering committee to present the detention facility concept to the community and respond to the public questions and comments. Estimated cost for a 120 beds detention center will cost around \$11,000,000.00. State provided funds could be around 50% x the cost of the bed x the number of beds. Estimated construction cost to be funded by the county would be the cost for estimated contraction minus the 50 % from the state. The building of a new facility doesn't always mean an additional cost to the county if you take in to consideration current cost to run the jail and what a new facility would cost. With the construction of a new jail you can reduce staffing with the efficiency of the design of the new facility. Mr. Axline asked for questions, Mr. Rogers stated that the design that was presented has an area for future growth from 50 to 100 inmates. Mr. Rogers asked what size of lot was needed. Mr. Axline responded that 50 thousand square feet, or 1 acre but that did not include parking or green space. Mr. Rogers stated that it would takes more staff if you would make the facility more then one level, Mr. Axlines stated that this is correct so if you would stay on one level it is more cost efficient. Mr. Roger asked how many staff the Mercer County facility currently had; Mr. Axline stated 3 per shift. Mr. Rogers asked for his opinion for 120 beds would they only need 3 staff? Mr. Axline stated that yes they would need more staff do to the female facility or one of the three would need to be a female. Mr. Roger asked if the central control was very secure or if someone would reach that space could they be able to open every door in the facility. Mr. Axline stated that there is a space outside the safe zone to cover that situation. Mr. Rogers asked about outside recreation and a fire protection. Mr. Axline stated that there is an area with a canopy and fence located outside and there is also inside recreation, second question when there is a fire there would be a placed in outdoor recreation if that was not okay there is a outside fence behind the recreation that they can be secure. Mr. Shryock asked were would our jail rank on the scale of applicants and if we do Phase I and Phase II are they going to say that we are not as bad off as other counties. Mr. Axline stated that he had contacted BAD and they stated that Coshocton County is worse off then any other county. Mr. Axline stated that Coshocton County is one or two on the list. Mr. Shryock stated that he and Mr. Fischer attended a meeting and the feel that this is a State said it was local issue and if it was a local issue then BAD need to stay out of the issue. Mr. Shryock stated if the Justice Center cost was \$11,000.000 does that include the non-administration cost such as detective and is BAD just covering the bed side of the jail and Mr. Axline stated that yes that was correct. Mr. Shryock asked Mr. McDonald if it would be 2 person cost savings for Coshocton County and Mr. McDonald stated that no, it would not be for our county. Mr. Shryock stated that the design was between the Sheriff and the cost was up to the Commissioners to be concerned with but did he believe that over the 30 years period did he believe that the 15 beds for out of county housing at a cost of \$356,000. would that be there to off set the cost Mr. Axline believes that yes it would still be an income for the county. Mr. Shryock asked then that would be a difference of \$80,000 from the cost of new construction of \$432,000. Mr. Axline stated that yes, be believed. Mr. Shryock asked but if they were looking at this as an

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## Justice Center Continued

investment would those beds there after 30 years. Mr. Axline apologized for the misunderstanding and stated that the county would probably be using some of those beds for their own use in 30 years. Mr. Shryock then asked going to Phase I and Phase II where does this cost come and does the County absorb that cost. Mr. Axline stated that it would cost the county \$150,000 for the two phases. Mr. Axline stated that contract would be drawn up and the Phases would be broken down. Mr. Shryock stated then this would be coming from our general fund. Mr. Axline stated correct. Mr. Shryock asked how long would this phase take. Mr. Axline stated it would take 1 year. Mr. Shryock asked that if we did not have Phase I and Phase II completed would it affect our chance of getting the grant. Mr. Axline stated that yes because you would not know your cost of the facility. Mr. Shryock stated that if Architects are stated as classified in the ORC as professional services do we need to do RFP/RFQ for this service. Mr. Axline stated that yes the county would need to advertise the RFP/RFQ. Mr. Fischer stated that most of his questions have been answered but he did want to know if there are any other matching funds required besides the Phase I and Phase II cost. Mr. Axline stated that he did not believe that there would be any additional cost from the county. Mr. Shryock asked why we would need to go to a bond issue if we would have the additional bed space to rent for a residual income Mr. Axline stated that he has worked with a county that just did a no vote bond but was not sure if that was the case for Coshocton County and Mr. Shryock stated that he is not sure either. Mr. Shryock thanked everyone for coming.

## CORSA Renewal

Mr. Don Parkhill from Jacobs Vanaman Agency and Mr. Dave Brooks and Jim Hale from CORSA and Ms. Pat Harsh were in attendance to discuss the CORSA Renewal. Mr. Brooks asked if Mr. Fischer was at the Commissioners Training where he had discussed the purpose of CORSA. Mr. Fischer stated that yes he was. Mr. Brooks outlined the cost of the CORSA Renewal for year 2007/2008. Mr. Shryock asked if the increase from last year was around \$30,000. Mr. Brooks stated that it was up \$27,050 from last year. Mr. Don Parkhill stated that he would be coming back next week with a breakdown of auto and building insurance per department. Mr. Parkhill stated to the Commissioners that most counties bill the non-general department the cost building insurance. Were Coshocton only bills out the Auto Insurance. Mr. Shryock ask Ms. Harsh to get them a breakdown per department but that did not mean that they would be billing back the cost but they would look at the breakdown? Mr. Hale stated that our frequency claims have come from pot holes, slips and falls and then some auto claims and you can do some building grounds inspection that he could conduct or would help Ms. Harsh to cut down those claims. Mr. Parkhill asked who trained the Sheriff's department in drivers training. Mr. Shryock stated that he did not know who did that training at this time. Mr. Hale stated that he spoke to the Jail Administrator at the jail about a drivers training course available on line that the employees can do over a period of 2 to 3 days but has not heard back from them. Mr. Hale also stated that there was a help line available for CORSA members for discipline actions. Mr. Shryock stated that he can not tell the other officials what to do but in the past our department used Downs, Fishel and Hurst for any questions on employee issues. Mr. Hale stated that CORSA has a MVR program that is available at no charge for the county to use and he would be glad to help in anyway to bring down the cost. Mr. Shryock asked where we needed help. Mr. Hale feels that the Sheriff's department needs to get into a defensive training class as soon as possible. Errors and Omissions cost are high, he recommended that your supervisors attend a training. Ms. Harsh is going to forward that information to the other departments. Tom Caribin has offered to do training in at the Sheriff's department but Mr. Crawford has not yet gotten back to Mr. Caribin.

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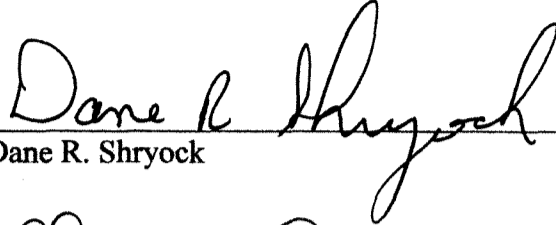
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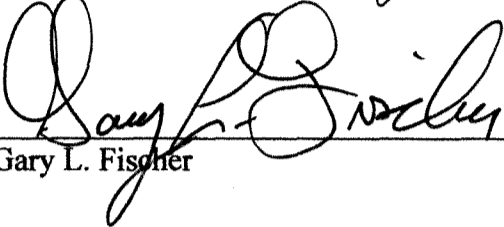
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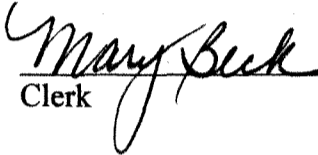
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Adjourn

Mr. Shryock moved to adjourn, seconded by Mr. Fischer. All vote yea. The meeting was adjourned.

  
Dane R. Shryock

  
Gary L. Fischer

  
Clerk

