

## REGIONAL PLANNING COMMISSION MEETING

August 14, 2017

7PM

### CALL TO ORDER

Mr. Don Wells brought the meeting to order with the following members present: Mr. Gary Fischer, Mr. Dane Shryock, Mr. Curtis Lee, Mr. Fred Wachtel, Mr. Steve Lonsinger, Mrs. Brandy Burchett, Mr. Bob Nelson, Mr. Bruce Lowery, Mr. Paul Schonauer, Mr. Steve Hall, Mr. Richard Border Sr., Mr. Charles Hathaway, Mr. Justin Thompson, Mr. Dean Shroyer, Mr. Brian Albertson, Mr. Dave Dilly, Mr. Dale Smith, Mrs. Brenda Davis, Mr. Mark Westhoefer, Mr. John Gallwitz. Also present was Mrs. Brooke Alverson, Mrs. Paige BeMiller and Mr. Alan Donaker

### PUBLIC COMMENT

None

### MINUTES – FULL BOARD

Mr. Wells presented the minutes of the last full board meeting dated June 19, 2017. Mr. Lonsinger made a motion, seconded by Mr. Hall to approve the minutes as presented. All vote aye. The motion carried.

### MINUTES – EXECUTIVE COMMITTEE

Mr. Wells presented the minutes of the Executive Committee meeting dated July 10, 2017, July 24 2017 and August 7, 2017.

### JUNE BILLS

Mr. Wells reviewed the expenses and receipts for the month of June 2017. Mr. Schonauer made a motion, seconded by Mr. Border to accept the Monthly expense report as presented. All vote Aye. The motion carried.

### JULY BILLS

Mr. Wells reviewed the expenses and receipts for the month of July 2017. Mr. Shryock made a motion, seconded by Mr. Shroyer to accept the Monthly expense report as presented. All vote Aye. The motion carried.

## OLD BUSINESS

Mr. Wells presented the board with Mrs. Swigert's resignation to the Coshocton County Regional Planning Commission. Mr. Dilly made a motion to accept the resignation, seconded by Mr. Hall. All vote Aye. The motion carried.

## NEW BUSINESS

### M.Y. Tree Farm Private Road Subdivision

Mr. Wells presented the private road subdivision for M.Y. Tree Farm with help from Mr. Alan Donaker. The property is located in Virginia Township on CR 6 and is owned by Mr. Marty Yoder. This private road will service two lots, Lot 1-1.8089 Acres and Lot2- 2.8059 Acres.

Mr. Hall made a motion to recommend the approval of the private road subdivision as presented. Mr. Lee seconded the motion. Mr. Don Wells called for a roll call vote. All vote yea. The motion carried.

### Commissioner's Variance Request

Mr. Wells presented the variance request for commissioners with the help from Mr. Donaker. This property is located in Crawford Township TR 171. The variance being requested is for a 40 ft. right away to a landlocked piece of property. Both parties are in agreement with this right away and it will be noted on the plat as well.

Mr. Hall made a motion to recommend the approval of the variance request as presented. Mr. Lowery seconded the motion. Mr. Don Wells called for a roll call vote. All vote yea. The motion carried.

### Wilson Variance

Mr. Wells presented the Wilson variance request with help from Mr. Donaker. This property is located in Jackson Township on US 36. The variance that is being requested is due to width and depth regulations that are not met with both pieces of property. The parcels do both have separate well and septic's as well as driveways to each home.

Mr. Fischer made a motion to recommend the approval of the variance request as presented. Mr. Hall seconded the motion. Mr. Don Wells called for a roll call vote. All vote yea. The motion carried.

### Other Business

Mr. Wells read out loud the letter from the Coshocton County Commissioners that stated their office would no longer staff the Regional Planning Director effective the end of September. Mr.

Wachtel then presented his proposal to the board to administer the daily functions of the Regional Planning Commission from his office. Mr. Wells stated that the Soil and Water District Board had the discussion of taking this to their office on the agenda for the following night. Brandy Burchett said she had reached out to Mr. Jim Skelton for legal advice about posting the job and he thought to avoid any issues down the road that the job should be posted. Brandy then also let the board know the Mr. Skelton had resigned as the board's legal counsel due to his conflict of interest in working with the county. There was much discussion about the direction of the Regional Planning as well as who would be a good fit for the director. Mr. Shryock gave a brief history of why the commissioners started to help fund the regional planning commission in 2007 as well as why the commission originally started in 1967. There was general discussion on whether to have a regional planning commission or a county planning commission. Mr. Dilly wanted to know if Mr. Wachtel's proposal was not accepted what plan B would be.

Mr. Curtis Lee made a motion to accept Mr. Fred Wachtel's proposal as presented \$1000.00/month with 90% of fees collected. Seconded by Mr. Steve Hall

Mr. Wells called for a roll call vote:

Dane Shryock-Y

Gary Fischer-Y

Curtis Lee-Y

Fred Wachtel-Y

Steve Lonsinger-N

Brandy Burchett-N

Bob Nelson-N

Bruce Lowery-N

Charles Hathaway-Y

Brian Albertson-Y

The motion carried.

Justin Thompson-Y

Brenda Davis-Y

Mark Westhoefer-Y

Donald Dean Shroyer-Y

Dale Smith-Y

Paul Schonauer-Y

Steve Hall-Y

John Gallwitz-Y

Richard Border-Y

Dave Dilly-Y

Mr. Lonsinger stated he thought the 90% of all fees was too vague, he would rather see a set amount.

Mr. Bob Nelson stated he would like to see a year's report in order to make a decision on the direction of Regional Planning in the future.

Mr. Richard Border asked if the commissioners would be willing to extend the time frame another 2 months so that the board had more time to think of options.

Mr. Lee amended his motion to accept Fred's Proposal with \$1000.00/month and 100% of the fees collected, seconded by Steve Hall. Mr. Wells called for a roll call vote:

Dane Shryock-Y

Gary Fischer-Y

Curtis Lee-Y

Fred Wachtel-Abstained due to conflict of interest

Steve Lonsinger-Y

Brandy Burchett-N

Bob Nelson-N

Justin Thompson-Y

Brenda Davis-Y

Mark Westhoefer-Y

Donald Dean Shroyer-Y

Dale Smith-Y

Paul Schonauer-Y

Steve Hall-Y

Bruce Lowery-Y  
Charles Hathaway-Y  
Brian Albertson-Y

John Gallwitz-Y  
Richard Border-Y  
Dave Dilly-Y

The motion carried. Coshocton Regional Planning Commission accepted the proposal for Mr. Wachtel's office to administer the daily functions of the commission.

Mr. Justin Thompson made a motion to amend Mr. Wachtel's offer to 100% of the fees after the legal counsel and minutes were paid monthly. There was no second to the motion.

Mr. Nelson asked when the time frame for the Engineers office was to take over the planning commission and Fred stated it his office would start on September 30<sup>th</sup>.

It was also stated that the township membership fees would stay in the regional planning commission account yearly. 16 out of 22 townships currently pay membership dues.

### Adjourn

At 8:30 p.m., Mr. Steve Hall moved to adjourn, seconded by Mrs. Brandy Burchett. All vote aye. The meeting stood adjourned.